
**MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
SEPTEMBER 28, 2021 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, September 28, 2021 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Finance Director Ryan Rushing
Clerk of Council Jennifer Harover

The minutes of September 14, 2021 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	abstain
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Minutes of September 14, 2021 were approved.

The minutes of September 14, 2021 work session were presented to Council for review. Mrs. Bilbrey made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mr. Stivers	abstain
Mrs. Bilbrey	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Jewett	abstain
Mayor Winkler	yes

Work session minutes of September 14, 2021 were approved.

Public Forum:

Mayor Winkler welcomed a special guest, Trent Wade, to tonight's meeting. Trent is a fifth grader in Carlisle who is being presented with Honorary Mayor of the Day. Trent's parents were asked to give Council an update on what is happening with Trent. Heather and Zach Wade explained that Trent was diagnosed with an autoimmune disease that has affected the optic nerve in his right eye. He has sustained some permanent damage although they are expecting some recovery during treatment. Trent will begin treatment on October 15th that is similar to chemo but he does not have cancer. This treatment should keep him from having any type of relapse and sustain the remission. Right now, he is doing great and staying active. Mayor Winkler noted that it is great to see him in his football gear. His parents are happy to have him back in school and activities. Mayor Winkler stated that prayers and thoughts have been with Trent. Mayor Winkler presented Trent with a certificate, Mrs. Bilbrey and Mrs. Kemper presented gifts to Trent and family/friends had a great photo opportunity as Trent was seated next to Mayor Winkler during the remainder of the meeting.

Representatives from the Mental Health Recovery Board, serving Warren and Clinton Counties addressed Council regarding their upcoming levy. Mrs. Patti Ahting, Deputy Director, thanked Council for allowing her to bring information about their upcoming levy. This will be a renewing levy that supports services that help families and children in crisis; prevention services in schools and communities; and increased demand for mental health and addiction services. The levy will raise \$6.5 million annually but will not raise taxes. Mental health and addiction treatment services are an important community safety-net for the residents of Warren and Clinton counties. This levy is necessary to continue helping children and families in crisis. More information can be obtained at <https://www.citizens4mh.info/> or by calling (513) 695-1695. This levy will be on the ballot Tuesday, November 2, 2021.

No other members of the public addressed Council.

Council Report:

Mr. Humphries attended the School Board Meeting last evening. He complimented the audience this evening for the strong Pledge of Allegiance. Earlier this evening, he attended the Ribbon-cutting ceremony at Liberty Station apartments. The staff and owners had a vision of the renovations, and the results are amazing. He thanked Village staff for facilitating the ceremony.

Mr. Stivers thanked the Mental Health Recovery Board for speaking tonight. He welcomed Trent Wade to the dais this evening. He reminded citizens that Halloween will be on October 31st from 6:00pm – 8:00pm. Council did pass a resolution a few years ago that states Trick or Treat will fall on October 31st regardless of the day for the next several years. He congratulated Liberty Station for having their Ribbon-cutting and Open House. He was not able to be there earlier but it sounds like they have had a good turn-out. He reminded residents to be nice on social media. It is easy to get caught-up in arguments or hot topics while on social media but don't let it control you.

Mrs. Bilbrey complimented the Homecoming events and parade last weekend. It was a gorgeous weekend for all of the activities. She thanked everyone who was able to come out and support the

students. On October 31st, before Trick or Treat, there will be a Trunk or Treat from 4:00pm – 6:00pm but the location has changed. It will now be held in the parking area of the school. The Events Committee has set the date for the Tree Lighting Ceremony and Santa visit. It will be on December 2nd and more details will be coming soon. She thanked the Wade family, friends and teachers that came out to support Trent. She appreciates Trent's principal in helping to arrange his teachers and friends to be here. He is a special boy to have a room full of so much love. She congratulated Liberty Station for such a great event. The best part was watching the property manager getting dunked in the tank. The property looks so great and, at this time, they only have three vacant apartments right now. If anyone has not been passed the apartments to see the renovations, she encouraged everyone to swing by. They will be impressed by the improvements. She thanked the representatives from Mental Health Recovery Board for their information.

Mr. Bicknell thanked Trent Wade for coming out and joining Council this evening. He gave few Fall reminders for the community. If you are planning a bonfire on your property, please give the non-emergency line a courtesy call so that if someone calls the police or 9-1-1 for smoke, they know that you were having a casual fire. That non-emergency phone line is (937) 425-2525. Please keep leaves and lawn clippings in your yard. Do not rake them into the streets or gutters. There are bags that can be purchased at hardware or lawn stores to bag leaves or clippings and set them out for trash pick-up.

Mrs. Kemper thanked Trent Wade for being with Council this evening. She thanked Trent's family, friends and teachers for showing their support. She thanked the Mental Health Recovery Board for speaking tonight and inform everyone of their upcoming levy. The events tonight at Liberty Station were amazing. She encourages everyone to drop by and check out all of the improvements. The staff opened up the complex tonight to the community for fun, games and food. The Homecoming parade last week was great. It was great to see all of the students, football players, cheerleaders and the band in the parade. The weather was just perfect. She would like everyone to remember that we all need to be kind.

Mr. Jewett thanked Council for excusing him from the last two meetings. The first, he was on an anniversary trip with his wife out west. The second meeting, he had a family emergency but he thanks each member for excusing him. He feels that Trent should be given some benefits with his new title of Honorary Mayor such as no homework for today and possible tomorrow since the day is almost over. He would also think that an honorary mayor would not have any household chores. He thanked Trent's family and friends for being here with him tonight.

Mayor's Report:

Mayor Winkler congratulated Trent Wade. He feels it is quite an honor to be able to reach out to the youth in our community and let them experience a bit of what Council goes through. You never know, Trent may actually be Mayor some day! He mentioned that on Sunday, he was invited by a former teacher, Kathy Baker, who lives in the community, to a movie premier called "Mayberry Man". She was involved in the filming of this movie. He encourages everyone to support this film by taking the opportunity to see the movie. It is a family-friendly movie and it is well worth seeing.

Manager's Report:

Mrs. Duffy reminded everyone that this Saturday, October 2nd, will be the annual Shredding and Electronic Recycling Event at Warren County. It is a great way to securely get rid of old tax returns or bills that are collecting in cabinets. This is a very efficient service. It is a drive-up process where you remain in your vehicle and someone else unloads the boxes/bags. They ask that the boxes/bags are not too heavy to be lifted from your car. They will dump the containers and return them to your car. All shredding and recycling does happen off-site. Items will be placed into secure containers then moved to their shredding facilities. Hours are 10:00am until 1:00pm and is very heavily attended. Please do not wait until 12:55pm to show up as you may miss the opportunity. On Saturday, October 23rd, our Carlisle Police Department will be participating with the DEA Prescription Takeback Program. Old medicines left in cabinets should not be disposed of in the trash or down the drain. Any unused, unwanted or expired prescriptions can be brought in for proper disposal. This event will take place at 474 Fairview Drive from 10:00am until 2:00pm. You can drive up, hand over the medicines and it will be securely disposed. There is a great source for family fun right outside of our community on the Great Miami River. There is a paved trail that was recently extended between Franklin and Middletown. This extension was 1.5 miles and opens up 99 miles of paved trails between Hamilton and Sidney, which then connects to a total of 340 miles throughout Ohio. The Great Miami River Way is the only national waterway trail in Ohio and it has its own app for mobile phones. It can be found on the App Store or Google Play as the Great Miami Riverway. This app can tell you about different events happening along that 99 mile stretch as well as real-time conditions, including river depth.

Committee Report:

Mr. Bicknell reported on the Finance Committee meeting held prior to tonight's Council meeting. Mr. Rushing went over the financial institutions with which the Village does business. There were four responses but only three submittals – Huntington Bank, Fifth Third Bank and Peoples Bank. Mr. Rushing's recommendation to the Committee was to approve all three to be on our list of active banks so that we have the opportunity to find the best fit. There are some new technologies that he is looking into as well to better our financial opportunities. Mr. Rushing will provide follow-up information in a future meeting.

Old Business:

None

New Business:

Mrs. Duffy explained a notice that has been received from the Ohio Division of Liquor Control for new D1, D2 and D3 liquor permits. Any new request for a permit whether it be for carryout, beer or wine sales on premise for a new business or a renewal, the Village and the Police Department will be notified. Three different classifications of beer, wine and liquor permits have been requested for a proposed new business that will be located in the Carlisle Shopping Center. This sports bar is currently known under the name of Village Station Bar & Grill. They have requested through the State for these three new permits. A D1 permit is for on-premises beer or in original sealed container for carry-out up until 1:00am. A D2 permit is for wine and mixed beverages on-premises or in original sealed container for carry-out until 1:00am. A D3 permit is for spiritous liquor on-premises consumption only until

1:00am. Part of the process is to notify our Police Department who then does a mandatory background check on the applicants. This has been completed and no problems or questions were found. Our Police Chief has indicated that they have no reason to request that Council seek denial of these three permits. At this time, the Village does have the ability to request a hearing to be conducted where it may find reason to deny one or all of these permits. That hearing has to be based on evidence and not concerns as to why the application should be denied. We have until October 4th to let the State know whether we do or do not request that public hearing. She explained that this body will need to determine by a motion and vote whether or not that public hearing is being requested as well as whether or not such a hearing would be conducted at the State level or County level. Council may deem it not necessary for a public hearing. This is no guarantee that the licenses will be issued, this is simply a step in the process and the State will move forward with the issuance. The State controls how many eligible licenses may be permitted based on population. For this particular classification, there are three potential permits for on-site beer, on-site wine, and on-site spiritous liquor. We do not currently have any issued permits so this would be the ones in Carlisle. At most, we could have three places. Mayor Winkler commented that he has spoken to one of the individuals wanting to open this proposed sports bar. Their plan is to have seating on both side of the kitchen. One side would be a family atmosphere and the other side would be the sports bar. They are trying to cater to all residents. Mrs. Duffy explained that no construction permit applications have been submitted so she has no idea what their concept will be but she has also spoken to the business owners several times. They are currently in the process of cleaning up the space and she expects to have some plans submitted once they understand more about the available space. Mayor Winkler commented that the feels it will be a very nice concept as we don't currently have any restaurants in town where families can sit down. He feels if our Police Department has checked them out and find no concerns, he does not see a reason to hold a hearing. Mrs. Kemper agreed that she does not see a reason for a hearing either.

With no further discussion, Mrs. Bilbrey made a motion to deny a hearing on this matter, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

The form from the Ohio Division of Liquor Control will be returned by the Clerk of Council after checking the portion "We Do Not Request A Hearing".

First Reading of Ordinances and Resolutions:

None

Second and Third Readings of Ordinances and Resolutions:

ORD. 20-21 AN ORDINANCE ACCEPTING THE DEDICATION OF COMMERCIAL WAY EXPANSION – 2nd READING.

With no further discussion, this legislation will be on for a third and final reading on Council’s meeting of October 12, 2021.

Mayor Winkler explained this concludes tonight’s agenda items. Mrs. Duffy asked to approach Council with one final item. She made Council aware that in the front of their binders there is official notification from the Secretary of State of a proclamation accepting the counts of the 2020 Census. Our population count is officially 5,501 and, as such, we have met the threshold to be declared a city by the Ohio revised standards. This will be in full force and effect thirty days after the date of this proclamation. The proclamation is dated September 21, 2021 so we will have one more meeting as Village Council and then the last meeting in October, we will be meeting as City Council. Mr. Jewett commented that he noticed on the Liquor permit sheet our population was noted as less than that – was that a misprint. Mrs. Duffy explained that population count is specific to just Warren County residents. Mrs. Duffy explained that as of October 20, 2021, Carlisle will officially become a city.

With no further business, Mr. Jewett made a motion to adjourn, seconded by Mrs. Kemper

Roll Call:

- Mr. Jewett yes
- Mrs. Bilbrey yes
- Mrs. Kemper yes
- Mr. Bicknell yes
- Mr. Humphries yes
- Mr. Stivers yes
- Mayor Winkler yes

Meeting adjourned at 7:46 p.m.

Date: 10-12-21

Randy Winkler
Mayor

Attest: *Jessie Hawes*
Clerk of Council