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**CITY OF CARLISLE COUNCIL MINUTES  
REGULAR MEETING OF COUNCIL  
SEPTEMBER 13, 2022 – 7:00 P.M.  
760 CENTRAL AVENUE, CARLISLE, OHIO**

Deputy Mayor William Bicknell called the Carlisle, Ohio City Council Regular Meeting of Tuesday, September 13, 2022 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:01 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	absent

Staff members present: Finance Director Ryan Rushing  
Police Chief Will Rogers  
Fire Chief Jeremy Lane  
Clerk of Council Jennifer Harover

Deputy Mayor Bicknell explained that Mayor Randy Winkler and City Manager Julie Duffy were in Washington D.C. this week. He asked that Council approve Mayor Winkler's absence from tonight's meeting.

Mrs. Kemper made a motion to excuse Mayor Winkler from tonight's meeting, seconded by Mr. Kilpatrick.

**Roll Call:**

Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes

Mayor Winkler has been excused from tonight's meeting.

The regular meeting minutes of August 23, 2022 were presented to Council for review. Mr. Kilpatrick made a motion to approve the minutes as presented, seconded by Mr. Stivers.

**Roll Call:**

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes

Regular meeting minutes of August 23, 2022 have been approved.

The special meeting minutes of September 6, 2022 were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mr. Stivers.

**Roll Call:**

Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Kemper	yes

Special meeting minutes of September 6, 2022 Special Meeting have been approved.

**Public Forum:**

No members of the public approached Council.

**Council Report:**

Mr. Humphries thanked the five candidates that have applied for the Council seat vacancy. The process has begun and they hope to have an appointment at the September 27<sup>th</sup> meeting.

Mr. Stivers had no comments.

Mr. Kilpatrick attended the football game last Friday night and it was an exciting one even though the outcome was not as hoped. It was great to see the amount of people who come out to support both teams. There were multiple age groups represented. He is also very excited about the five citizens that applied for the Council vacancy. It is great to see people interested in government and he feels they have some great candidates. Each of them had great questions for Council and it allowed him to remember why each of them are here and the privilege they have to serve.

Mrs. Kemper congratulated the Carlisle High School Homecoming candidates. She also gave a shout-out to the Carlisle School Board and our staff for organizing the food truck vendors to be at the school last Thursday evening following the parade. Each Thursday the food trucks are normally at Roscoe Park but the Homecoming parade needed the area for their staging. Heather Kidwell, who organizes the food trucks each week, and the school got together to work out that placement. This Thursday, the food truck will be returning to Roscoe Roof park from 5:00pm – 8:00pm. She would like everyone to mark a few upcoming dates on their calendars. Beggar’s Night will be on Monday, October 31<sup>st</sup> from 6:00pm – 8:00pm. The annual Christmas Tree Lighting ceremony will be on Monday, December 5<sup>th</sup>. There will be more information coming out as we get closer to those dates.

**Mayor’s Report:**

Deputy Mayor Bicknell also thanked the five candidates with interest in the Council vacancy that engaged in conversation with them. It takes drive, ambition and energy to go through this process and this is exactly how he started on Council was by an appointment to a vacancy. Each of the candidates

are energetic, showed passion and interest and showed some challenge. It was nice to see that the questions they had presented Council were challenging. He likes that it keeps him sharp and on his toes with forward thinking as opposed to reactive thinking. He looks forward to the next couple of weeks as they make a decision on that appointment and, ultimately, he looks forward to working with one of these candidates. He also attended last Friday's football game and it was great to see so much community support from both Franklin and Carlisle. He would like to give a special shout-out to the Pee Wee organization. Their program is run mostly by parents and coaches. They have done a tremendous job on their field this year. The painting looks professional and he knows that it means something to the kids that get to go out and play on that field. This is just another opportunity that our community has taken to grow together and support one another.

**Manager's Report:**

Mr. Ryan Rushing approached Council. Mrs. Duffy asked that he remind Council of the Warren County Community Fall Shredding and Electronics Recycling Day. This event will be held September 24<sup>th</sup> at the Warren County Administration building, 406 Justice Drive, Lebanon. It will be held from 10:00 am – 1:00 pm and will be heavily attended. It is available for all Warren County residents. This is a great time to clear out old items to be shredded as well as any electronic devices to be recycled. The event is a first come, first serve so please plan accordingly for long lines. Staff will be on site to assist with emptying boxes and handling products. They will also be accepting donations for recycling electronics will be accepted. Any questions about the event can be called in to 513-695-1815.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

Deputy Mayor Bicknell explained that the Clerk of Council had received a resignation letter for William Bohle from the Tax Review Board. Mr. Bohle has moved out of the state and is no longer eligible for this seat.

Mr. Kilpatrick made a motion to accept Mr. Bohle's resignation, seconded by Mrs. Kemper.

**Roll Call:**

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes

Mr. Bohle's resignation has been accepted.

**First Reading of Ordinances and Resolutions:**

**RES. 11-22 A RESOLUTION AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SUBMIT AN APPLICATION FOR FIREFIGHTER EXPOSURE TO ENVIRONMENTAL ELEMENTS GRANT (FEEEG) PROGRAM THROUGH THE OHIO BUREAU OF WORKERS' COMPENSATION, AND DECLARING AN EMERGENCY.**

Fire Chief Jeremy Lane approached Council. The FEEEG grant is one from the Ohio Bureau of Workers' Compensation to potentially purchase equipment to keep turnout gear and other equipment clean. This cleaning would remove carcinogens from the equipment. They would be putting in for a gear extractor which is basically a heavy-duty washing machine. It would take those elements, chemicals and carcinogens out of the turn-out gear that is currently used by firefighters. This is a 100% grant and not a match. Council's approval tonight would allow them to put in for possibly receiving this grant from Ohio BWC.

Mr. Humphries asked how the department currently cleans their equipment. Chief Lane explained it is all done by hand. The cleaning process itself also exposes our staff to these elements and carcinogens. A gear extractor would be much better for the staff.

Mr. Stivers made a motion to suspend the rules requiring three readings, and have one reading by title only and declaring an emergency, seconded by Mrs. Kemper.

**Roll Call:**

- Mr. Humphries        yes
- Mrs. Kemper         yes
- Mr. Bicknell         yes
- Mr. Kilpatrick       yes
- Mr. Stivers          yes

Mr. Humphries thanked Chief Lane for being proactive with these opportunities and the health of our staff. With no further discussion, Mr. Kilpatrick made a motion to adopt, seconded by Mr. Stivers.

**Roll Call:**

- Mr. Kilpatrick       yes
- Mr. Humphries       yes
- Mr. Bicknell         yes
- Mr. Stivers          yes
- Mrs. Kemper         yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 11-22.

RES. 12-22 A RESOLUTION ACCEPTING THE FISCAL YEAR 2023 AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND THE AUTHORIZING OF THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.

Mr. Rushing approached Council. He explained that he will be addressing this Resolution as well as the next Resolution at the same time as they are both the same with one being for Warren County and the other being for Montgomery County. This is an annual process that must be gone through as defined in Ohio Revised Code. This is the statutory tax budget process. On June 14, 2022, Council adopted the 2023 Tax Budget. The primary purpose of the tax budget is multifold. It ensures that each entity within the State of Ohio has a balanced budget. Each year's revenues have to cover each year's expenditures. All 88 counties within the State of Ohio have a County Budget Commission that is comprised of the County Treasurer, County Auditor and the County Prosecutor. They are tasked by state law to review the tax budget for each entity for the upcoming year. Council adopted the Tax Budget that was reviewed by both Warren County and Montgomery County and they have returned an Official Certificate of Estimated Resources. This is the start of the 2023 budget. The official certificate sets the limits for each fund of the city. This is the amount to which we are legally allowed to appropriate to for the 2023 budget as we cannot budget for a deficit. The County Budget Commission returns the tax rates for all real estate taxes. The county is responsible for the collection of real estate taxes and they set the millage rate for all inside millage as well as voted, outside millage. This legislation has to be adopted by October 1<sup>st</sup> which is why both are on for emergency.

Mr. Kilpatrick made a motion to suspend the rules requiring three readings, and have one reading by title only and declaring an emergency, seconded by Mrs. Kemper.

**Roll Call:**

- Mr. Bicknell            yes
- Mr. Stivers            yes
- Mr. Kilpatrick        yes
- Mr. Humphries        yes
- Mrs. Kemper            yes

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mr. Stivers.

**Roll Call:**

- Mrs. Kemper            yes
- Mr. Kilpatrick        yes
- Mr. Humphries        yes
- Mr. Stivers            yes
- Mr. Bicknell            yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 12-22.

RES. 13-22 RESOLUTION ACCEPTING THE FISCAL YEAR 2023 AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND THE AUTHORIZING OF THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.

Mr. Kilpatrick made a motion to suspend the rules requiring three readings, and have one reading by title only and declaring an emergency, seconded by Mr. Stivers.

**Roll Call:**

Mr. Stivers	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mr. Kilpatrick.

**Roll Call:**

Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 13-22.

ORD. 19-22 AN ORDINANCE DECLARING CERTAIN CITY OWNED ITEMS TO BE SURPLUS AND AUTHORIZING THE SALE OF SAID PROPERTY, AND IS ON AS A SINGLE READING.

Mr. Rushing explained that this legislation would declare a 2009 GMC Sierra 3500 plow truck as surplus so that the City can list it on GovDeals. In the 2022 budget, there is a rollout schedule that Council is aware of. Staff has secured and inventoried a replacement plow truck which is the vehicle replacing the one to be surplus. According to policy, any capital items have to be authorized by Council to be declared as surplus so it can be placed to auction for the highest bidder. We utilize GovDeals which is an internet auction site only for government use. This vehicle will be placed to auction on GovDeals for it to be open to the public to bid upon and the highest bidder will be awarded the asset. Our Service Department takes great pride in maintaining their fleet incredibly well. They receive some of the highest dollar for dollar sales for items placed on GovDeals. This is on as a single reading so that it can be bid upon before the winter season approaches. The types of businesses or individuals that will want this vehicle will want to have it in their fleet sooner than later. If we can put this on GovDeals before the winter weather, he is sure that we will receive a higher dollar for it.

Mr. Humphries asked if this vehicle will still have its auxiliary pieces on the front and rear. Mr. Rushing explained that it will have those pieces and will be sold as one unit.

Mrs. Kemper made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Kilpatrick.

**Roll Call:**

Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Bicknell	yes

With no further discussion, Mr. Kilpatrick made a motion to adopt, seconded by Mr. Stivers.

**Roll Call:**

Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 19-22.

**ORD. 20-22 AN ORDINANCE TO ESTABLISH THE FIRE CAPITAL IMPROVEMENT FUND NO 407 AND IS ON AS A SINGLE READING.**

Mr. Rushing explained that this legislation would establish the Fire Capital Improvement Fund which is yet another tool to accumulate resources through anticipated capital improvements and capital assets for our Fire Department. The ORC allows municipalities to establish a capital improvement fund and can only be established for the improvements or acquisition of capital assets for a specified purpose. Our joint emergency medical services district (JEMS) is in the process of building a new EMS station in our Business Park. It has been discussed and we are moving forward with the co-location of a Carlisle Fire Department station with JEMS. When the sale of 4.288 acres of city-owned land took place, they discussed that any proceeds from that sale would go back into the improvements that the fire department would need to make for their portion of the JEMS station. Due to this co-location, we are getting the benefit of a brand-new fire station with very little cost to us. This would be a multi-million dollar project for us to simply put in a facility that our department would need to operate. Part of that is a SCBA (self-containing breathing apparatus) bottle filler that has its own foundation. It is becoming a piece of the structural foundation to the fire station. There will not be occupancy in the building for another 18 months, if not longer. The design work needs to happen now in order to understand what will go in to the fire department's side. We will need to begin issuing purchase orders as well as issuing contracts and quotes on certain items so it can be built within their plans. It is on as a single reading because JEMS has approved certain milestones within their financing and budget in order to move forward with the station and specific decision-making items have to happen in a timely manner. The sale of the 4.288 acres of land in the Business Park to JEMS was for \$125,000. After closing costs and realtor fees, we net just over \$117,000. That amount will be the initial revenue deposit into the Fire Capital Improvement Fund and will be utilized for the initial purchasing of equipment and capital items

for the Carlisle Fire Department's side of the new JEMS station. This capital improvement fund has to statutorily identify the various funds in which can receive revenue from. Outlined in the ordinance is the General Fund as well as the Fire Fund and, by state law, a capital improvement fund can only exist for a maximum of ten years. You can have an unlimited amount of capital improvement funds but they have to identify the purpose, where revenue is coming from and the items for which are purchased. Among those, he has listed very generic topics such as building improvements, capital asset items and the probability of a new fire engine. Currently, the Carlisle Fire Department has two pieces of apparatus, a 1999 fire engine as well as 1996 fire engine. Giving the average life of a fire engine to be +/- 30 years, our oldest engine is very close to that and our newest engine is close behind. We need plan and be proactive of how we are going to be able to afford the replacement of a fire engine. A new engine can be anywhere from \$400,000 to upwards of \$1 million. We do not need a lot of items on our fire engines and our cost should be in the range of \$500,000 - \$700,000. We want to plan now so that we are not in a position where we have to do something but not have the resources to do it. This Fire Capital Improvement Fund will give us the accounting tool for budgeting additional monies in order to be able to acquire these necessary items that the fire department has identified. Following this, there will be additional legislation this evening to appropriate the transfer as well as an ordinance to actually transfer the \$117,000. The Ohio Revised Code does allow, at any given point, Council to resend a capital improvement fund and any remaining monies in the fund to be prorated and proportionally sent back from which the funds came. If for any reason something were to change in the future, whether it be financing or another scenario, the fund can be rescinded with monies going back where they came from.

Mr. Stivers asked what the purpose was to having a new fund rather than just paying it out of the Fire Fund. Mr. Rushing explained that it is a way to account for resources, restricting those monies and not have the illusion that we are sitting on more money than what we actually have. He gets questions often about the amount of money is the Sewer Fund. The money there is earmarked for capital improvement items and he plans to have more capital improvement funds created. These can be tools to separate funds to show that we have a purpose for this money. We are budgeting to be able to spend the monies long-term.

Mr. Kilpatrick made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mrs. Kemper.

**Roll Call:**

Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mr. Humphries	yes



With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mr. Kilpatrick.

**Roll Call:**

Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mr. Bicknell	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 20-22.

ORD. 21-22 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF CARLISLE DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022, AMENDMENT NUMBER 6 AND IS ON AS A SINGLE READING.

Mr. Rushing explained that this legislation is two parts. He will go over the first being that of the fire department and then Chief Will Rogers will go over the second in regards to the police department. The first is to appropriate \$117,000 from the General Fund to make the transfer to our Fire Capital Improvement Fund and then that same amount will be appropriated in our Fire Capital Improvement Fund. This revenue is from the land sale that the city sold to JEMS for the purposes of creating their new station of which we will be co-locating our Carlisle Fire Department. This will be the seed money to make certain expenditures and purchase orders so the fire department can begin to make purchases needed for pieces to their side of the building. Due to it being that some of the items are foundationally structural to the building, those items need to be determined now so they can begin building the facility.

Chief Rogers explained that given the circumstances we all went through in 2021 and 2022 to purchase a new cruiser, he began inquiries early to see what was available. During his research, he realized that police cruisers, being a specialty vehicle, the manufacturers now are not producing vehicles like they did in the past. There used to be plenty vehicles built and then sent to dealers for sale. At this point, they are only building what has already been sold. They need the commitment upfront to purchase the vehicle before they will begin production. He is looking at the Durango which will be very similar to their most recently purchased vehicle. The current cost on that vehicle has gone up by about \$7800 just in the last year for the same package. The Charger model went from \$32,000 to \$37,000 and the Explorer is now \$45,000. For what we do and the use we need, the Durango package would be the best for our officers, giving us the most durability. The Charger package is the cheaper one but next year will be their last year in production for police vehicles as most companies are going to SUV style police vehicles. The State Patrol is in the process of changing over to Tahoes, Clearcreek Township is purchasing Tahoes, and the City of Franklin is going with Explorers. For what they are expected to carry in a police vehicle, it is the way the trend is moving. He hopes that the additional items for police cruisers will not be taking quite the same hike as the vehicles but that is yet to be seen. Some of those items will be tailored back a bit as they have already determined which items are useful for them and which ones are not necessary.

Mr. Rushing noted that the manufacturer, Dodge, is requiring that a purchase order be issued and a contract be signed before the vehicle is built. Even though the check will not be written until 2023, the

appropriations need to be in the fund to give the authority to create that purchase order. This way the vehicle can begin in production with an anticipated delivery date of late 2023. This will only be for the purchasing of the vehicle and we will budget in 2023 for the outfitting of equipment for the vehicle. As a notice to Council, this is a future trend across the board for auto manufacturers. During the pandemic, they got used to not have inventory at their dealers. They have now seen that if they can secure their money upfront and know exactly what they need to build, they can plan better to see their profit margins. He does not anticipate this process changing in the future and we may always be in a scenario where we are utilizing one year's budget for next year's purpose, not only for police cruisers but also for our service vehicles. Do not be surprised if he or other department heads have to come to Council at future dates to anticipate these types of expenses.

Mr. Kilpatrick asked if leasing would be a possible option for the City. Mr. Rushing stated that he and Chief Rogers have discussed this issue. The most common lease option is through Enterprise and they have a minimum amount of vehicles that you can put on a lease. For that minimum amount, we would only be able to do if we had our entire fleet on a leasing program. The return that we would get from our used service department vehicles far outweighs any savings we would get from a lease. He expects the 2009 GMC to bring in \$30,000-\$35,000 for a 13 year-old vehicle. This vehicle has a lot of wear and tear on it but because of its great condition, it has residual value. When we have a smaller depreciation on those types of heavy equipment so it does not make sense to switch that fleet over. It would make sense to switch over a police fleet simply due to the nature of their use. They have a lot of mileage and are used constantly. Their goal is to provide public safety and not to ensure its value later down the road. Unfortunately, we do not have the budget to meet the minimum requirements of a lease.

Mr. Kilpatrick made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Stivers.

**Roll Call:**

Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes

With no further discussion, Mr. Kilpatrick made a motion to adopt, seconded by Mr. Stivers.

**Roll Call:**

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 21-22.

ORD. 22-22 AN ORDINANCE AUTHORIZING THE TRANSFER OF \$117,000 FROM THE GENERAL FUND (101) TO THE FIRE CAPITAL IMPROVEMENT FUND (407) AND IS ON AS A SINGLE READING.

Mr. Rushing stated that this legislation will complete the package being discussed tonight. This will be authorizing the transfer of \$117,000 that was received from the sale of land in the Business Park to JEMS, to be deposited into the Fire Capital Improvement Fund. From this, the fire department can begin planning out the capital items and improvements for their side of the new JEMS station and Carlisle Fire Department.

Mrs. Kemper made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Stivers.

**Roll Call:**

- Mr. Humphries        yes
- Mr. Stivers            yes
- Mr. Kilpatrick        yes
- Mr. Bicknell          yes
- Mrs. Kemper          yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mrs. Kemper.

**Roll Call:**

- Mrs. Kemper          yes
- Mr. Kilpatrick        yes
- Mr. Humphries        yes
- Mr. Stivers            yes
- Mr. Bicknell          yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 22-22.

**Second and Third Readings of Ordinances and Resolutions:**

ORD. 18-22 AN ORDINANCE ACCEPTING THE DEDICATION OF STREETS IN THE TIMBER RIDGE SUBDIVISION, SECTION TEN (2nd Reading).

With no further discussion, this legislation will be on Council's agenda for a third and final reading on September 27, 2022.

ORD. 15-22 AN ORDINANCE TO AMEND THE CARLISLE CODE OF CODIFIED ORDINANCES AND ADD SECTION 244.05 - LAW ENFORCEMENT FUND POLICY (3rd Reading)

With no further discussion, Mr. Kilpatrick made a motion to adopt, seconded by Mr. Humphries.

**Roll Call:**

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mr. Bicknell	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 15-22.

Deputy Mayor Bicknell stated that this concludes the items on their agenda.

Mr. Humphries thanked Department heads and staff for being here this evening as well as the guest in the audience.

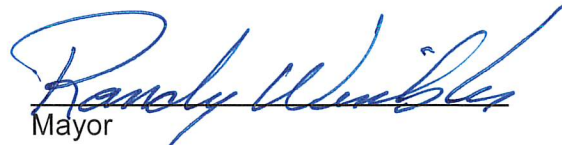
With no further business, Mr. Kilpatrick made a motion to adjourn, seconded by Mrs. Kemper.

**Roll Call:**

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes

Meeting adjourned at 7:44 p.m.

Date: 9-27-2022

  
 \_\_\_\_\_  
 Mayor

Attest:  CITY MGR  
 \_\_\_\_\_  
 Clerk of Council