
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
MAY 9, 2023 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, May 9, 2023 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. Jason Faulkner	present
Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Interim City Manager Charlotte Colley
Zoning Administrator Cathy Walton
Police Chief Will Rogers
Clerk of Council Jennifer Harover

The regular meeting minutes of April 25, 2023 were presented to Council for review. Mr. Faulkner made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mrs. Kemper	abstain
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Regular meeting minutes of April 25, 2023 were approved.

The special meeting minutes of May 2, 2023 were presented to Council for review. Mr. Kilpatrick made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Special meeting minutes of May 2, 2023 were approved.

Public Forum:

Chief Will Rogers approached Council. He is excited to announce that the Police Department will be holding a Bike Rodeo on Sunday, June 25th from 2:00pm – 5:00pm. JEMS will be partnering with them as well as the Carlisle Fire Department. This is a community event that is long overdue. They recently held a Drug Take Back event that brought in 4.5 pounds which is a great amount of medication being kept from disposal down drains or put into the wrong hands. If anyone missed this event, the City of Franklin does have drop box in their lobby as well as the City of Miamisburg. The Police Department swore in a Police Chaplain this morning, Robert Moertle. He is currently involved in the Peer Support Group for Warren County. Mental health often gets a bad rap but it is a sickness that can be treated. Being able to speak to someone about any issues you have can be the first step to recovery. Having Chaplain Robert Moertle on staff will help many officers and residents get through tragic events. Officer Jerry Krebs has been Carlisle's representative for the Peer Support Group and he has been a huge advocate for this program.

With no other public comments, Mayor Winkler closed the public forum.

Council Report:

Mr. Bicknell stated that he believes we have finally reached spring and we will quickly be moving into summer. With that, he reminded everyone that mowing season is in full gear. He reminded residents to keep their lawns mowed and to not dump or sweep grass clippings or yard waste into the streets or storm sewers. He is happy to announce that JEMS will be holding their official groundbreaking ceremony for their new building on Wednesday, May 24th at 4:00pm. This project has been two years in the making and it will be great to see progress moving forward. The building is scheduled to take approximately ten months for construction with a proposed opening in Spring of 2024. It will be wonderful to have emergency services located here in the heart of our town.

Mr. Kilpatrick stated that the last chance of frost has passed so it is safe to plant outside.

Mrs. Kemper thanked Council for excusing her from last week's meeting. She had a death in the family and needed to be with them. The first evening for food trucks was very successful. All trucks sold out of their products. It was Safety Week and they had representatives from Police, Fire, JEMS, Warren County Sheriff's officers and dog, and fingerprinting as well as school bus safety from two of the Carlisle Schools drivers. Church in the Village was also there providing the music. She thanked everyone for showing up and making it a wonderful evening. This week, the food truck evening will have Middletown Skateway characters available for the kids and the Carlisle girls' high school basketball team will be selling their flowers for Mother's Day. The girls will also be selling flowers Friday and Saturday at Gross Lumber. The Community Garage Sale weekend is June 16th and 17th. This is a weekend where residents do not need a permit to have a sale. She encouraged residents to look at the vacancies of several City Boards. There may be a spot available that interests you to volunteer your time. The information is on our website at www.carlisleoh.org. She sent out prayers to the Gayheart family, Carlisle students and teachers over the loss of Anthony Gayheart, Jr.

Mr. Stivers commented that part of the taxes paid here are for the public library for both Franklin and Springboro. As a Carlisle resident, you have the freedom to receive a library card at either of these libraries. On a personal note, he recently had a good friend who passed and it makes you take stock of your personal life. There always seems to be excuses not to get together or to put things off. It is important to make time for your loved ones. Make time for close friends also. Even if you have had a long, busy day, go out and have fun because you never know if the opportunity will be there tomorrow.

Mr. Faulkner had no comments.

Mr. Humphries explained that the administrative offices are currently under a “changing of the guards” with the City Manager and Finance Director both leaving their positions. Our Service Director will be, again, retiring at the end of the month. The reasoning is opportunity in other communities that has seen their worth and value. He firmly believes this is the best Council he has worked with out of the 40 individuals throughout the years. With those individuals leaving, we have folks that are in the trenches every single day which is our staff and they are making it happen. He thanked them from the bottom of his heart.

Mayor’s Report:

Mayor Winkler reminded Council Members to be sure and file their Financial Statements no later than May 15th. Clerk of Council, Mrs. Harover, sent out an email earlier today with the information so members can reference it for how to complete that if they have not already. He offered his condolences to the Gayheart family. This has been a sad situation for the family and community. Mr. Craig Harris currently has the flowers for the Girls’ Basketball sale stationed at The Farm on Central. You can stop there and pick up your flowers for Mother’s Day. They are beautiful this year.

Manager’s Report:

Mrs. Colley commented that at the last meeting, it was requested for Dan Casson to attend this evening. He is retiring, for the second time, at the end of the month and there were some concerns about who he may appoint as a contact for the Service Department. He was not available for this evening but she did have a conversation with him. Mr. Casson has indicated that both John Coffey and Rick Dixon, who are both Service Worker II, will be handling the day-to-day activities of the department. Mr. Casson has assured us that he is willing to come back in once the new Service Director is hired to update them on current and/or future projects. He is very open to making sure that information gets passed on appropriately. Mr. Casson asked that she announce that Rick Dixon has officially passed his Ohio EPA Wastewater Collection Systems test and received his operator’s certificate. He has been with the department for just over eleven years and has now been promoted to Service Worker II. The department is very proud of Rick for all of his hard work and dedication. The City Engineer is working with Mr. Casson on the city’s paving estimate for 2023. They will be organizing a Street Committee meeting, hopefully some time next week, in order to review the projects. Mr. Casson is also working on getting costs for the replacement of the drywell at the underpass. This is a budgeted item and we hope to have those numbers soon. Jonah Went is currently an intern with the Service Department. Mr. Casson was hoping that he would stay following graduation. However, he has accepted a job with a construction company and his last day with the city will be May 16th. The replacement plow truck, which is in this year’s budget, could potentially be available in June. The new Durango that was purchased for the Police Department was not up to specifications when received. It has been returned

and the deposit has been refunded. Chief Rogers is now working with another company out of Kentucky to arrange for a new Durango that does meet our specifications. We are hoping to have that vehicle here by the beginning of June. The income tax office is starting to slow down. There was a minor hiccup with last week's payroll due to a setting within our system. She has worked with the bank to be sure that it has been corrected.

Mayor Winkler stated that Mr. Casson is one of the nicest, hardest working men that he knows. He had known him personally for many years before he came to work at the City. Dan has done phenomenal things for our Service Department and has built it up to what it is today. Mr. Casson told him that he is not running away from his guys and will always be just a phone call away. He is definitely a quality person all the way around and he will be greatly missed.

Mr. Faulkner thanked Mrs. Colley for her report and complemented her on her thoroughness.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 9-23 A RESOLUTION ENDORSING WARREN COUNTY COMMUNITY SERVICES, INC. (WCCS) TO RECEIVE FEDERAL DESIGNATION AS WARREN COUNTY'S COMMUNITY ACTION AGENCY, AND IS ON AS A SINGLE READING.

Mr. Faulkner made a motion to suspend the rules requiring three readings and have one reading by title only, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mr. Faulkner commented that he felt it was a great presentation last week and he appreciates all that they do. He is happy that Council is able to support them in obtaining that status.

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 9-23.

Second and Third Readings of Ordinances and Resolutions:

ORD. 11-23 AN ORDINANCE APPROVING A TEXT AMENDMENT TO SECTION 1274.33 TO THE CARLISLE CODIFIED ORDINANCES REMOVING ALL REFERENCES TO CHICKENS. (2nd Reading)

With no further discussion, this legislation will be on for a third and final reading at Council’s meeting on May 23, 2023.

ORD. 12-23 AN ORDINANCE APPROVING A TEXT AMENDMENT ADDING SECTION 1274.35 TO THE CARLISLE CODIFIED ORDINANCES PROHIBITING ALL MEDICAL MARIJUANA USES. (2nd Reading)

With no further discussion, this legislation will be on for a third and final reading at Council’s meeting on May 23, 2023.

RES. 8-23 A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR THE LIGHTING OF THE STREETS, LEANES AND OTHER PUBLIC WAYS IN THE CITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2022 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID CITY (3^d Reading).

With no further discussion, Mr. Faulkner made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 8-23.

Mayor Winkler stated that this concluded the business items on their agenda. Council will have an Executive Session to discuss ORC 121.22(G)(1): the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official with possible action to follow.

Mr. Bicknell made a motion to enter into Executive Session, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Faulkner	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:29 pm.

Mr. Faulkner made a motion to return to the regular meeting, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mr. Faulkner	yes
Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council returned to regular session at 8:26 pm.

With no further discussion, Mr. Kilpatrick made a motion to adjourn, seconded by Mr. Faulkner.

Roll Call:

Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 8:27 p.m.

Date: 5-23-23

Randy Winkler
Mayor

Attest: [Signature]
Clerk of Council