
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
APRIL 27, 2021 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, April 27, 2021 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting opened at 7:04 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	absent
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Finance Director Ryan Rushing
Clerk of Council Jennifer Harover

Mayor Winkler commented that Mrs. Bilbrey informed Council at their last meeting that she would be out of town this evening.

Mrs. Kemper made a motion to excuse Mrs. Bilbrey from tonight's meeting; seconded by Mr. Jewett. Mr. Humphries shared information that since the swearing in of Mrs. Bilbrey, she has now missed seven meetings. He does understand that people get sick and that there are vacations but he does believe there is a level of plausibility to be in attendance of the meeting and that is the reasoning of his NO vote this evening.

Roll Call:

Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	no
Mrs. Kemper	yes
Mayor Winkler	yes

Mrs. Bilbrey has been excused from tonight's meeting.

The minutes of April 13, 2021, regular session, were presented to Council for review. Mr. Stivers made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

The regular meeting minutes of April 13, 2021 have been approved.

The minutes of April 13, 2021, work session, were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mr. Bicknell.

Roll Call:

Mr. Humphries	yes
Mr. Stivers	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mayor Winkler	yes

The work session minutes of April 13, 2021 have been approved.

Public Forum:

No members of the public were present.

Council Report:

Mr. Humphries thanked staff and CareFlight for being present at the mock car crash at the school before prom. He thanked our police and fire employees for helping with that assembly. In Waterbury Village subdivision, off of Marty Lee Lane, the asphalt has been completed over the tile viaducts. Within the next week or so, this road will most likely be open as a connector to Franklin-Trenton Road. He would like to caution drivers in this area as it will be under construction for the next 2-3 years. He attended a school board meeting last evening and it seems as though Railroad Days is planning to return to the school property. He believes that our Police Department is one of the finest groups that Carlisle has ever had. He feels they are doing wonderful things for our community and he hopes that we stay on this positive path.

Mr. Bicknell attended a JEMS board meeting last evening. The City of Franklin and Franklin Schools will be moving forward with the road construction directly out front of the JEMS building. This will take up most, if not all, of the land in front of the building. Due to that, the Board is now looking into different

options in building a new facility in a new location. Conversations now are tending to lean towards looking for possible land within Carlisle. A final decision should be made on this issue soon.

Mr. Stivers announced that the Carlisle Ponytail Association will be hosting at Totally 80's Dance on May 15th at 6:00 p.m. All proceeds will benefit the Ponytail Association. More information can be obtained by contacting kback1979@gmail.com.

Mrs. Kemper commented how beautiful the weather was today and she hopes that everyone was able to get out and enjoy it. She reminded everyone that nominations for the Franklin Area Chamber of Commerce awards need to be cast by May 1st. Also, a reminder that the Carlisle income tax filings, whether you owe or not, must be done by May 17th. Late fees will be charged monthly of \$25 until filing has been received. Please remind your neighbors and friends, especially if they are new to the area, that they must file each year. Warren County will be having their Spring Shred-It Day on Saturday, May 8th at the County Administration building on Justice Drive in Lebanon. This event is free and will be set-up in the parking lot. More information can be obtained by calling 513-695-1815. The Carlisle Events Committee will be having their first concert in the park on June 24th. Ashley Martin Band will be playing from 7:00 p.m. – 9:00 p.m. and food trucks will be at the park from 6:00 p.m. – 9:00 p.m. She encourages everyone to come out to Roscoe Roof Park this summer. Bring your own chair or blanket and enjoy the music.

Mr. Jewett thanked Mr. Casson and the Service Department for the wonderful job they are doing around town. This time of year, it is hard to keep up with the mowing especially when they have so much to care for. As he was driving around the community, he noticed that everything is great order and he thanked them for doing their job so well.

Mayor's Report:

Mayor Winkler commented on the Village staff, from the very top down through each department. These individuals work very hard and wear multiple hats. They always make things happen and he does appreciate everything that they do. When it comes to the Police Department, he agrees with Mr. Humphries that they have come a long way in a few short years. Their professionalism does not go unnoticed and, with all eyes being on Police these days, it is nice to have a great staff in this department as well. He also sent out his condolences to the Mike Depew family. Mr. Depew was a classmate of his and he has lived in the area all of his life. Unfortunately, he lost his battle with pancreatic cancer a couple days ago. Mr. Depew was a great man and will missed in the community.

Manager's Report:

Mrs. Duffy reported on behalf our Police Department that this past weekend's Drug Take Back Day was successful. According to Chief Rogers, they obtained ten pounds worth of unwanted prescriptions to properly dispose. This was not a large quantity but the quality of those items turned in was great. Chief Rogers will be looking into bringing more similar types of events to our community. His focus is on community policing which is not only enforcement but also service and support. He encourages everyone to reach out to them whenever needed. The non-emergency number is (937) 425-2525 and all emergencies should be called in to 9-1-1.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

ORD. 8-21 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021, AMENDMENT NUMBER 3 AN DIS ON AS A SINGLE READING.

Mr. Rushing explained that this ordinance will add appropriations to the 2021 budget. There are three requests associated with this ordinance. The first in the General Fund which seeks additional appropriations of \$173,000 for improvements to John Street area that meets up to Park. This area has a lot of stormwater issues and historical issues with water runoff. The Village was successful in being awarded a Community Development Block Grant ("CDBG") through Montgomery County. The grant agrees to pay up to 50% of the total project. The total cost to the Village would be \$86,500. The full cost will have to be appropriated as that will be expensed through the Village but then the grant will reimburse the Village when the project is completed. This is a much-needed project as even during moderate rainfalls, this area holds noticeable water. He brought to Council's attention that Carlisle does not have a dedicated stormwater fund or assessment. This is a common practice among other entities such as the City of Franklin, City of Springboro, and Warren County. If you are in the unincorporated areas of Warren County, you have a stormwater fee. This fee assesses an amount of money against a utility bill and those raised funds into a separate fund solely for stormwater improvements. As our community continues to grow, we can only displace so much natural surface with impervious areas. With commercial and residential growth, water movement can only be displaced so much. Because we do not have a dedicated stormwater fund, the only legal fund that can be used is the General Fund. In his end of the year report of 2020, he included several slides for 2021 goals for the Finance Department and he plans to request a work session before the end of the current year to discuss the feasibility of a stormwater fund and assessment. Other communities have a very simple calculation. For example, the City of Springboro places a \$3 monthly charge on the utility bills for their residents. That money can then only be used for stormwater improvements. If Carlisle had, for example, a stormwater fee of \$2.50 per utility account, this would create roughly \$80,000 - \$90,000 annually. As you drive around the community, there are many areas where stormwater flooding is an issue. It is important to address these issues for EPA and Federal requirements of stormwater management. As we continue to develop land, it displaces the natural processes that used to be there. There has also been a CDBG submitted for improvements to Roscoe Roof Park. This grant will allow a complete resurfacing of the parking lot and address some of the park's drainage stormwater issues as well. The estimated cost for this project is \$66,000 and \$57,000 will be covered by CDBG. Our local

cost will be only \$9,000 which will cover mainly engineering costs for the design. This project will be accounted through the Park Capital Improvement fund and it has a sufficient balance to withstand the \$9,000. The last appropriation request is that for the Covid 19 Relief Fund. This fund came into existence through the CARES Act. Part of this Act distributed monies to all local governments and it has special requirements for what those dollars could be used. Congress has amended the Act late last year to give it a year's extension. At the conclusion of 2020, he encumbered all the funds for the Covid 19 Relief Fund as he believed it had to be used by the end of 2020. Now with the Congressional act, it has been extended so we need to appropriate the \$100,389.87 to make expenditures on that fund. The CARES Act was renewed through 2021. Council did authorize to reimburse public safety personnel which the CARES Act does allow. \$50,000 has already been encumbered that will be put back into the Police Fund. The remaining balance will be looked at for possible infrastructure improvements for our network and IT including fiberoptics to our Police and Service Departments. Town Hall has fiberoptic which has been great for reliability. Police and Service are still operating on old copper or coax and have very common outages. For public safety, it is important that they have reliable internet and computers networks. The funds will allow the fiber line to be extended to 474 Fairview Drive. We are also looking at phone service as our current contract is expiring. Reviews of other services are being conducted for better options.

Mr. Jewett asked how much Mr. Rushing thought a possible fee of \$2.50 would bring in to the Village. Mr. Rushing explained that fee would generate approximately \$80,000 - \$90,000. This fee being added to utility bills is the common practice of generating these funds. The fee would show on statements as a "stormwater assessment fee". Per Carlisle resident, it would be approximately \$30 per year as there are roughly 3,000 utility accounts and this would take into consideration those accounts that are delinquent and/or have special circumstances.

Mr. Stivers asked if a "community Wi-Fi" could be a possibility of discussion during any work session regarding upgrade of internet and phone services that Mr. Rushing spoke about. Mr. Rushing explained that this most likely would not be a plausible consideration for Carlisle. We currently have two separate providers for our internet and phone services. Cincinnati Bell provides our phone service and Spectrum provide our internet. He agreed that there are a lot of communities that are providing Wi-Fi hotspots to their communities and/or throughout specific places within their communities. That could be an option that the Village considers and could be talked about in a work session. He knows that the State does a biennium budget that includes millions of dollars in broadband and infrastructure. There could also be an option to look at capital budgets as our state representative has always welcomed projects and ideas for Carlisle. Those are the kinds of monies they would love to invest and how places such as Fairborn received their Wi-Fi. He does not feel something like this could be done through local funds but may be an option to plan for using other monies.

Mr. Stivers made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mayor Winkler	yes

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mr. Stivers.

Roll Call:

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 8-21.

Second and Third Readings of Ordinances and Resolutions:

None

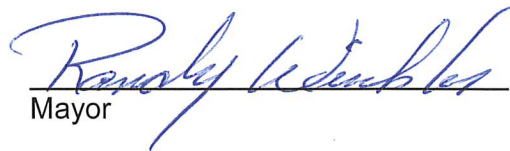
With no further business, Mr. Jewett made a motion to adjourn, seconded by Mrs. Kemper.

Roll Call:

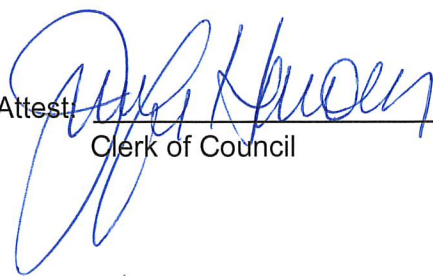
Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:33 p.m.

Date: 5-11-21



Mayor

Attest: 

Clerk of Council