

---

**CITY OF CARLISLE COUNCIL MINUTES  
REGULAR MEETING OF COUNCIL  
MARCH 8, 2022 – 7:00 P.M.  
760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, March 8, 2022 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:03 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mrs. Kim Bilbrey	absent
Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present:      City Manager Julie Duffy  
   Clerk of Council Jennifer Harover

Mayor Winkler stated that Mrs. Bilbrey had contacted him earlier today that she was under doctor's care and would not be able to attend this evening. She asked that Council forgive her for not being present.

Mrs. Kemper made a motion to approve Mrs. Bilbrey's absence, seconded by Mr. Kilpatrick.

**Roll Call:**

Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mrs. Bilbrey has been excused from tonight's meeting.

The minutes of February 22, 2022 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

**Roll Call:**

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Minutes of February 22, 2022 were approved.

**Public Forum:**

There were no members in the audience this evening.

**Council Report:**

Mr. Bicknell gave an update from the last JEMS meeting. Chief Madden has promoted Lt. Wilson and Lt. Lane to Captain and has started the process of filling those two positions. As of March 1<sup>st</sup>, they have begun the new staffing model of decreasing by one allowing them to cover more shifts across the network. The bid for RFQ's did end on March 1<sup>st</sup> and there were four received. Chief and the Board will be meeting on Thursday to score each of those. The statute, which Mrs. Duffy will send to member shortly, has a total of 142 runs for February – 46 of those were for Carlisle providing 12 mutual aid for services and receiving only 5.

Mrs. Kemper congratulated Carlisle's Business of the Month – Carlisle Auto Service and Discount Tire. They were there last evening and Paul Kroger and his staff with the award. This is a very clean shop and it was nice meeting the entire team. Mr. Kroger thanked the community for their business and loyal service to him. She made a correction to her report a couple of meetings ago regarding the Carlisle Historical Society. She mentioned that the membership was \$100 for a year when it is actually \$100 for a lifetime membership. The annual membership is \$10 and memberships can be completed online at [www.carlisleareahistory.org](http://www.carlisleareahistory.org). She announced that the Carlisle Lions Club will be having their Pancake breakfast on March 19<sup>th</sup> from 9:00am – 11:00am with tickets being \$6 each and children 12 & under are free. A reminder that this Saturday night we do spring forward for Daylight Savings Time.

Mr. Kilpatrick stated that there is a possibility of getting some snow this weekend. He encourages everyone to be safe on the roads as some of these late season storms can be more icy than others.

Mr. Stivers congratulated the Carlisle High School wrestling team. Two members, Kyle Rose at 113 lbs and Noah Rutherford at 285 lbs are alternates for the State tournament. They each placed at Districts giving each of them a chance to go to State if a qualified wrestler cannot participate. Hopefully, if either of them gets that call, we have a new state champion.

Mr. Humphries reminded citizens that each year when we spring forward and/or fall back, it is a good time to also change the batteries in smoke detectors and carbon monoxide detectors. If your home does not have a smoke detector, it is highly encouraged that you head to your local hardware store and pick one up. Indian Trace subdivision is finally getting some movement. He congratulated Brent Warmoth of Monocle Real Estate for selling the first lot in Indian Trace. This has been an ongoing development for well over 15 years. There is a sign in this lot that reads "Ace Homes" and they are very close to having the completed paperwork and permits to begin building. The Carlisle Franklin Community Blood Drive will be at Hillcrest Baptist Church on Monday, March 28<sup>th</sup> from 2:30pm-6:30pm. You can call for an appointment at (937) 461-3220 and, while supplies last between now and April 30<sup>th</sup>, you can get a free t-shirt.

**Mayor's Report:**

Mayor Winkler commented on the youth basketball tournaments held at the school this past weekend. The 6<sup>th</sup> grade boys and 4<sup>th</sup> grade girls all played. The boys finished in 2<sup>nd</sup> place being beaten by a strong team from Eaton. Unfortunately, the girls did not place but they gave some great effort.

**Manager's Report:**

Mrs. Duffy had some updates. The Franklin Police Department does have a 24/7 area to dispose of any unwanted prescriptions and/or over-the-counter pills. If you have not yet taken advantage of that, it is available 365 days a year. Locally, this April 23<sup>rd</sup> our Carlisle Police Department will be again participating in the National Prescription Drug Take Back Day. We are a proud member of that national movement to help get unwanted prescriptions and other pills away from temptation by our youth or toddlers that may view it as candy. This gives us a safe disposal and as a general reminder, we do not want to put any type of pills or prescriptions into the garbage or down the drain. These are chemicals and have a specific composition that could potentially harm the sewer system as well as potentially harm the environment. Save the date of April 23<sup>rd</sup>, typically the hours are 10:00am – 2:00pm but times will be confirmed and announced closer to the date. The drop-off location will be at our Police Department at 474 Fairview Drive and officers will meet you at your vehicle. She gave a special public thanks to two officers. Officer Matter and Officer Gleason were doing a routine check in the Waterbury subdivision, on Ashbury Court, when they found a gas leak. This is an active construction area and can be very tempting to thieves. During their nightly check of the area, they noticed an unusual odor of natural gas. In the course of walking around a home that was in construction, they found the area of the leak as it was actually bubbling up out of the ground. This was a significant leak which was reportedly immediately to dispatch who called Duke to immediately shut off the gas line. From what they could tell, a piece of construction equipment had punctured the line earlier in the day without them noticing. We have every reason to believe that these officers trusting their guts while making a routine check most likely saved lives from a situation that could have turned out much worse. Just an example of what our Police Department does as a normal part of their service to our community.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

**First Reading of Ordinances and Resolutions:**

**RES. 3-22. A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PROVISION OF COMMUNITY HEALTH SERVICES AND DECLARING AN EMERGENCY.**

Mrs. Duffy explained this resolution. This legislation would give her, the City Manager, the authority on behalf of the city to formally join the Warren County Health District. Villages and Townships, by State statute are automatically a part of the health district. Cities in Ohio are required to have their own health department. Lucky for us, there is a carveout that allows for cities to combine services and formally join the county health district. When we first became a city back in 2000 (officially 2001), Council decided that we do want to be a part of the combined district. Similar legislation was passed at that time which allowed the City Manager to sign the contract. When we regained city status in 2020 (officially 2021), she reached out to the county health department to see if we needed to complete similar legislation to rejoin as the original contract did not have an expiration date. The Prosecutor's Office looked into it and indicated that we did need to pass new legislation to rejoin it as there was a period that we reverted back to a village. This legislation is on as an emergency so that we do not have a break or delay in allowing our citizens to have the full services of the health district.

Mr. Kilpatrick asked what services are provided through the Warren County Health District. Mrs. Duffy explained that things such as vaccinations, free clinics and public water including permitting. If we do not rejoin, we would be responsible for providing these public health services to our residents. Middletown does provide their own city health district.

Mrs. Kemper made a motion to suspend the rules requiring three readings, and have one reading by title only and declaring an emergency, seconded by Mr. Stivers.

**Roll Call:**

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mr. Bicknell.

**Roll Call:**

Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 3-22.

**ORD. 4-22 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF CARLISLE, OHIO AND DECLARING AN EMERGENCY.**

Mrs. Duffy stated this is a housekeeping item. We contract out with American Legal who updates our codification and puts it out in book form as well provides our online services. Part of their duties is to not only incorporate items that we adopted locally but also keep advise of any legislation passed by the General Assembly that would also need to be adopted locally. This ordinance would adopt all updates in the last quarter of 2021. One such update was that of pitbulls being declared vicious dogs. Another was an update to the property code maintenance and have the duties for that Board being completed by the Board of Zoning Appeals. Those issues were adopted in full force and effect and these updates bring them officially into our code for the online version. Other items were all passed by the General Assembly and must be updated into our local code such as passing bad check, bingo and charity sales.

Mrs. Kemper made a motion to suspend the rules requiring three readings, and have one reading by title only and declaring an emergency, seconded by Mr. Bicknell.

**Roll Call:**

- Mr. Bicknell            yes
- Mr. Kilpatrick        yes
- Mr. Stivers            yes
- Mr. Humphries        yes
- Mrs. Kemper            yes
- Mayor Winkler        yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mr. Bicknell.

**Roll Call:**

- Mr. Kilpatrick        yes
- Mrs. Kemper            yes
- Mr. Bicknell            yes
- Mr. Humphries        yes
- Mr. Stivers            yes
- Mayor Winkler        yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 4-22.

**Second and Third Readings of Ordinances and Resolutions:**

None

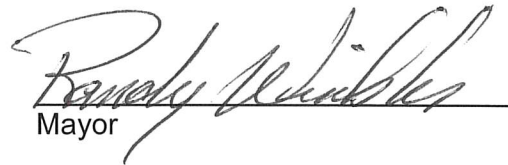
With no further business, Mr. Stivers made a motion to adjourn, seconded by Mrs. Kemper.

**Roll Call:**

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	no
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:24 p.m.

Date: 3-22-22

  
Mayor

Attest:   
Clerk of Council