
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
MARCH 28, 2023 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, March 28, 2023 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:17 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. Jason Faulkner	present
Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Acting City Manager Ryan Rushing
 Zoning Administrator Cathy Walton
 Police Chief Will Rogers
 Clerk of Council Jennifer Harover

The work session minutes of March 14, 2023 were presented to Council for review. Mr. Faulkner made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Work session minutes of March 14, 2023 were approved.

The regular meeting minutes of March 14, 2023 were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mr. Bicknell.

Roll Call:

Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Regular meeting minutes of March 14, 2023 were approved.

The special meeting minutes of March 21, 2023 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Faulkner	yes
Mayor Winkler	yes

The special meeting minutes of March 21, 2023 were approved.

Public Forum:

Major Steve Arrasmith of the Warren County Drug Task Force greeted Council. Handouts were given to Councilmembers and Major Arrasmith spoke about some of the highlights. He thanked Council, Carlisle Police and residents who have called in tips and information to them throughout the year. They have federal, state and local law enforcement which is represented within the Task Force covering all of Warren County as well as Wilmington. They target mid to upper lever drug offenses and are the only drug task force operating within Warren County. They are a HIDTA initiative (High Intensity Drug Trafficking Area) which is the program that pushes all of these agencies together combining resources to target offenses more efficiently. In 2022, they had 20 full-time personnel from 12 different law enforcement agencies as well as State Troopers with canines. He is the Task Force Commander and reports to the Policy Board that has 16 agencies represented and meets monthly. Some investigations can last for weeks, months or even years. There were 437 new cases, 134 felony arrests, 86 misdemeanor arrests, troopers made 1,914 traffic stops, they ceased 79 firearms, and executed 132 search warrants. The primary drug threats were similar to the last several years with methamphetamine and fentanyl. There are unlimited supplies of methamphetamines and fentanyl continues to kill people. While they have seen less overdose deaths, they would ultimately like that number to be zero. The Warren County Coroner reported 45 drug-related, overdose deaths in 2022, which was down from 75 the year prior. They continue to experience high numbers of drug traffickers that don't live in our county. As our population grows, so does our addicted population. Multi-jurisdiction concept works as a drug trafficker exits off of Interstate 75 to service their customers, several jurisdictions can team together to track them. Funding has remained the same and he thanked everyone for their financial support. Contributions from around the county allow them to continue their operations. Thirty-five percent of their overall budget comes from contributions. They write as many grants as possible but they are not always consistent. The HITDA program as well as the county commissioners also help with their funding.

Mr. Bicknell asked if there was any one specific area that attributes to a "main hub" for trafficking. Major Arrasmith stated that the southwest border feeds the United States. Dayton, Ohio was at one

time making national news as a larger source than Cincinnati. Availability and costs are directly related to accessibility of drug traffickers.

Mr. Faulkner asked what percentage of funding the county gives to the Drug Task Force. Major Arrasmith commented that all of the communities together with the county gives them roughly \$400,000 each year. Mr. Faulkner asked, besides more funding, is there anything that the Task Force needs. Major Arrasmith stated that people are always needed. Member agencies are struggling as well as every department in the area, right now, seems to need people. He would also like to have some sort of consistent funding for this program. It is hard to budget your program when you are not sure of what funding is coming in. They struggle from year to year to keep the program running.

Mayor Winkler stated that everyone is seeing more and more of these "smoke shops" popping up in communities. He asked if these shops are something for communities to be worried about with any potential issues with drug trafficking. Major Arrasmith immediately commented that there should be significant concerns in communities. These are very difficult businesses for law enforcement to address. A ten-year old can walk in and purchase a vape if it does not contain nicotine or an illegal substance. Most of the verbiage written on the product boxes is not truthful. These shops are making a lot of money, and typically, there is some sort of illegal component mixed in. The Task Force is actively looking at several of these shops and those businesses are aware of it. There are definitely chemicals in the vapes that he would not recommend for anyone, especially children. He knows that the schools are always challenged by vapes and they do their best to educate the students on the hazards. He hears from a lot of the SROs that when alarms go off in schools, the students have scattered before they can get to the area.

Mr. Kilpatrick asked if there were other things communities could do to keep their children safe. Major Arrasmith commented that the more adults are aware of what could be and keep communication open with your children, you can educate the younger generations of the danger. The abuse of drugs has changed so much that you don't know what is in one batch to the next. They do support treatment of those wanting to break the addiction. He encourages everyone to help prevent addiction before it starts by talking about it.

Mayor Winkler thanked Major Arrasmith for coming in this evening and for his staff's hard work.

Police Chief Will Rogers approached Council with his department's 2022 report. He is proud of his officer's work this past year. They are reporting a reduction in certain crimes as well as a reduction in drug overdoses. The reports of traffic citations, warrants and arrests provided to him by Telecom did not match the numbers from his office. He is currently in the process of finding those discrepancies as well as setting up a better system to track his department's daily activities more accurately. There has been quite a bit of conversation regarding vehicle speed in school zones. In the past, the City has looked into getting speed signs for this area. He is currently researching signs that would not only flash the speed of the vehicle but would also keep data on the speed of vehicles at specific times. This would allow the department to be proactive and available in this area at those times. He has reached out to the Bureau of Workers Compensation grant service for a possible opportunity on purchasing these signs. The estimated price is \$6,153 for two signs and two cameras as well as the data package. These signs would be the lower-end of school signs but would give the community a good warning system for the school zone. Warren County recently lost one of their dispatchers in a traumatic

accident. He is happy to report that his department is participating in a peer support program. This program gives a safe environment for those handling traumatic incidents to talk about them. Officers are just like everyone else and need to talk about their feelings to stay strong in their field. He is looking into a regional intelligence organization for his department. This would give them access to training, equipment and intelligence information. It would cost less to enroll in this program than it would to send one officer to a training program. They currently do quarterly training to keep all of their staff above average levels.

Mr. Kilpatrick asked if there was anything the department needs that would be helpful to them throughout the year. Chief Rogers stated that the department will be transitioning to some new equipment for their cruisers that will cost less than their current contracted equipment. He does his best to stay on top of being a good steward to the budget he is given. Mr. Kilpatrick asked if the officers are currently wearing body cameras. Chief Rogers explained that they are not as they would not only require added expense to their budget but also require a substantial amount of administrative time to download and review the videos. This, in turn, would be adding an expense to their budget by tying up one employee's time that would need to be covered by another employee. He has spoken with other small departments in our area that have received body cameras through grants and eventually stopped using them as they require too much additional administrative time. He believes that there will be upcoming grants through the State of Ohio for body cameras that will also include funds for those additional administrative costs. In his professional opinion, the one item that the City should look at for the department is AED machines. These could be added to Town Hall as well as the police vehicles. He has had conversation with Fire Chief Lane on finding units that would be easy for officers and employees to use in a time of need. The Fire Department would maintain these units to be sure they were charged properly and functioning correctly. Unfortunately, each unit is approximately \$3,000 so he would look into adding this request into future budget discussions and investigate possible grant opportunities.

Craig Harris, 692 Central Avenue, Carlisle – thanked Council for allowing him to speak and for all of their individual time that they put into this community. His daughter, Christa Harris, started a basketball clinic, when she was in the 6th grade, to try and give back to her community. She has created a fun way to collect supplies to give to the Hope House homeless shelter. Her first year she had roughly 28 kids participate. Each year it has grown and the school district has gone above and beyond to continue to help her with this clinic. She has teamed up with Becca Baker, the school nurse, and they now do a two-week food drive at the school that leads up to the basketball clinic. This year was her biggest yet and had 150 kids attend the clinic. She is now a teacher in Franklin so she also included that district in her drive. There was a week food drive in Franklin as well as a week drive in Carlisle. The basketball clinic is open to any child and all they have to do is bring some sort of donation to participate. She also now has several sponsors as well. He is always impressed with the outpouring of support from this community. There is an upcoming Easter Egg Hunt on Saturday, April 8th. This annual event takes place just before Easter at the Carlisle School campus. They have a lot of sponsors for this year's event and over 13,000 eggs have been filled as well as many other prizes. There will also be a Mother's Day flower sale happening on Saturday, May 13th. Gross Lumber has given them approval to use their lot for the sale. Many of the flowers for this sale will be provided by The Farm on Central. This sale will be a purchase on site and will benefit the girls' basketball program.

Mayor Winkler thanked Mr. Harris for everything that he and his family do for this community. The community looks forward to all of these events each year and he knows that the Harris family puts in a lot of work throughout the year.

Andrew Hubbs, 568 Fairview Drive, Carlisle wanted to address the ongoing issue of chickens. He knows that Council has had numerous sessions regarding chickens and he has spoken to a handful of people in town. People who would like chickens are very excited for the change. His only concern is having zoning involved. His understanding is that he would apply to have chickens as well as apply for a zoning permit to have the coop. Mr. Bicknell corrected him in that the one application would encompass the chickens as well as the coop and this permit would be no charge. The permit would be required to have the chickens but would mostly be involved with Zoning in regards to the structure of the coop. Mr. Hubbs asked for some clarification on how the application process would be completed specifically in regards to any inspections for the permit. Mr. Bicknell stated that the maximum number of chickens permitted would be six and zoning would be verifying that the coop structure is placed according to the approved site plan submitted during the application process and outlined within the new ordinance. Mr. Hubbs takes this issue personally as he was ticketed for having chickens so he feels as if he is being "targeted" by the zoning department. Since he had chickens and wasn't allowed but now is allowed, they are going to make him follow specific steps. Everyone that he has spoken to who have chickens feels the same way. He feels that once he applies for the permit, it should stop there. He asked if the next meeting was the one for the final vote on the issue. Mayor Winker explained that the permit is free and he has seen comments on social media that claim the city is only doing this for money. Mr. Hubbs stated that he replied to those comments and informed those individuals that the permit would be free. Mayor Winkler stated the permit would inform the city where the chickens are located. If there is an issue or there is no permit, then one would not have the right to keep the chickens. If a permit is issued then the city will have the ability to give a 24-hour notice of an inspection of the property keeping the chickens. He stated that this issue is brand new to the city so they have all looked at surrounding communities to see who it is handled elsewhere. He wonders, out of 5,000 citizens, are they creating an ordinance for only 10 people. When a citizen has chickens, those need to be specific for their personal use and not for the possibility of creating a business. Mr. Kilpatrick commented that it was his understanding that there would be an initial inspection of the property during the application process. Mrs. Walton, Zoning & Planning Administrator, clarified that when a citizen comes in, they would submit the application along with a site plan showing the proposed location of the coop. Once the permit is approved and issued, there would be an inspection to verify that the coop was erected as proposed in the application and site plan. This is the standard for each and every zoning/building permit issued within the city. Following that, an inspection could be done with a 24-hour notice to the property owner if any type of complaint is received. Mr. Kilpatrick stated that he is not 100% happy with how it has turned out and there could be some tweaking between now and its final approval on the third reading but he does believe it is a step in the right direction in helping the majority of people who do want to keep chickens. Mayor Winkler also reminded everyone that if you live in a neighborhood with an HOA, this ordinance will not supersede those regulations. If an HOA states you cannot own chickens, then a homeowner could not have them in that specific neighborhood and the HOA could have legal rights against the homeowner. Mr. Bicknell stated that any zoning permit must follow the ordinances set forth by the city and an accessory structure of any type must follow the same perimeters in order to construct it, this is not specific to only chicken coops. Mr. Kilpatrick stated that he believes the current proposed legislation will create an enforceable aspect to keep good looking chicken coops. He would even be interested in putting out small classes for people to learn how to properly care and house chickens. He is concerned that people will jump on this chicken "band wagon" and not fully understand the details of taking care of chickens. Mr. Hubbs thanked Council for their time this evening.

With no other public comments, Mayor Winkler closed the public forum.

Council Report:

Mr. Bicknell stated the schools are now in their fourth quarter of the year. Spring is rounding the corner and it is almost time for yard work. As a reminder as we get into mowing season, please keep your clippings in your yard. Do not blow them into the streets or sewers. With summer quickly approaching and the weather gets warmer, please be cognizant of children out playing. Fairview Drive is a favored path for kids from school but there are no sidewalks. Parents, please remind your children to walk on the opposite of traffic so it is coming towards you. Please do not wear earbuds when walking on the street as you can not hear traffic coming. Drivers are reminded to follow the posted speed limits.

Mr. Kilpatrick had no comments.

Mrs. Kemper thanked Major Arrasmith and Chief Rogers for their updates. She also thanked Craig Harris for all of his information and updates. The Egg Hunt will be on Saturday, April 8th from 10:00am until 2:00pm at Carlisle Schools. She reminded all citizens that April 18th is the deadline for tax filing. Everyone 18 and older is required to file income tax within the city. There is a \$25 late fee so please file before the deadline. Tax forms can be dropped off at Town Hall or in the overnight drop box. She asked for prayers for all of the families, school employees and emergency officials in Nashville as well as to the communities in Mississippi following the tornado.

Mr. Stivers added to Mrs. Kemper's tax comment that if your child is 18 and claimed by the parent as a full-time student, they do not need to file. He thanked Major Arrasmith, Chief Rogers, Mr. Harris and Mr. Hubbs for speaking tonight. He loves the sense of community in Carlisle and he would like to remind citizens to check-in on neighbors, especially the elderly.

Mr. Faulkner had no comments.

Mr. Humphries mentioned that he always enjoys the Pledge when there are people in the audience. It creates a warm beginning to their meeting. He attended a School Board meeting last evening and there were an abundance of students there for various awards. To hear the Pledge in that scenario was amazing hearing all of those voices together. He would like to have all citizens pay attention to and obey stop signs. These are necessary for traffic and pedestrian safety. He witnesses "roll throughs" too often and would like to have everyone make the effort to stop.

Mayor's Report:

Mayor Winkler stated that a community in Indiana has small signs under their stop signs that reads "complete stops are free, rolling stops are", and then it states their local fine. This is a good, unique reminder to all drivers that if you don't stop, this will be the cost. He extended his condolences to the Stebelton family. Many years ago, Roger Stebelton was the mayor of Carlisle. He passed away a few years ago but just this week, his widow was laid to rest. He has known this family for many years and he extended his condolences to all of them.

Manager's Report:

Mr. Rushing reminded everyone that the tax filing deadline is Tuesday, April 18th. The tax office will hold two extended hours: Monday, April 17th and Tuesday, April 18th. Hours will be extended until 6:00pm on both evenings. Please do not wait until then to file. This is a one person office and tends to get backed up as we move closer to the deadline. This filing deadline is also the payment deadline. If you have an extension with your Federal tax filing, our office does NOT get notification of this extension. It is up to the taxpayer to notify our office of that extension. Carlisle will honor the extension but we must be notified of it prior to the filing deadline or you may receive a reminder in the mail. He made Council aware of a local representative living in Carlisle of the non-profit group, Sleep In Heavenly Peace. This group provides free beds for children in need. If a child is 17 years old or younger, you can request a bed for them through this group. They will provide the bed, mattress, and bedding. The wood frame is treated with a vinegar stain that helps to detour bed bugs and other insect infestations. This is volunteer organization, so they rely on donations. This information will be posted on our Facebook page as well as be posted in our lobby. Their website can be found at www.SHPbeds.org. They also have operations in Butler and Montgomery counties. The Warren County representative lives here in Carlisle. This organization is currently renting storage units to house all of their supplies and equipment. If anyone knows of a physical space that is available at a low cost, they would appreciate any information sent their way to help with assembling of the beds.

Mr. Kilpatrick asked if an email to our Tax Department could be shared. Mr. Rushing stated that all email correspondence can be directed to dkier@carlisleoh.org.

Committee Report:

None

Old Business:

None

New Business:

Mr. Humphries stated that the City has multiple citizen boards and committees with vacancies. Council recently interviewed a resident. He made a motion to appoint Mr. Steve Navarra to Planning Commission, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mr. Steve Navarra has been appointed to Planning Commission.

Mr. Bicknell made a motion to appoint Mr. Randal Jewett to the Board of Zoning Appeals, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mr. Randal Jewett has been appointed to the Board of Zoning Appeals.

Mr. Humphries commented that there remains two vacancies on the Parks & Recreation Board as well as one vacancy for the Board of Zoning Appeals. He would love for residents to volunteer their time to be a part of the process and the solution. Letters of interest for these vacancies can be sent to our Clerk of Council.

First Reading of Ordinances and Resolutions:

RES. 7-23 A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AN ELECTRIC SUPPLIER TO PROVIDE ELECTRIC TO CITY OF CARLISLE OWNED BUILDINGS AND PROPERTIES; AND IS ON AS A SINGLE READING.

Mr. Rushing described the legislation as an authorization by Council to allow him to sign an agreement with Energy Alliance for energy aggregation to City-owned buildings and properties only. A very similar resolution was passed in December for natural gas. This would be the electric piece for City-owned properties. This should not be confused with community-wide aggregation which was discussed at our last council meeting. The City, as a customer, has the opportunity to enter into an agreement with any aggregation supplier for natural gas or electric. In order to move forward, he would need Council's authorization. The indicative pricing for this would save approximately 30-35% on our electric costs which would equate to about \$7,000 - \$7,500 per year. This is relatively "low hanging fruit" but it is a way for us to save a little bit of taxpayer's money. Pricing can only be locked in for a day so the market is variable which is the need for this to be a single reading. When our contract does expire in May, we would have the opportunity to jump on to what would be the best pricing. Again, this is not community-wide pricing but just for City-owned properties.

Mr. Faulkner made a motion to suspend the rules requiring three readings and have one reading by title only, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mayor Winkler	yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mr. Faulkner.

Roll Call:

Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 7-23.

Second and Third Readings of Ordinances and Resolutions:

ORD. 5-23 AN ORDINANCE TO AUTHORIZE FUND TRANSFERS AS INCLUDED IN THE 2023 BUDGET. (2nd Reading)

With no further discussion, this legislation will be on for a third and final reading on April 11, 2023.

ORD. 6-23 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$280,000 OF BOND ANTICIPATION NOTES BY THE MUNICIPALITY OF CARLISLE, OHIO TO PROVIDE FUNDS TO RENEW BOND ANTICIPATION NOTES ORIGINALLY ISSUED FOR THE PURPOSE OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY. (2nd Reading)

With no further discussion, this legislation will be on for a third and final reading on April 11, 2023.

ORD. 10-23 AN ORDINANCE APPROVING A TEXT AMENDMENT TO SECTION 618.19(A) OF THE CARLISLE CODIFIED ORDINANCES REGARDING RESTRICTING OTHER ANIMALS. (2nd Reading)

Mrs. Walton explained that at the last meeting there was discussion of two main points. One was that there be no contradiction of the three acres. Since we are repealing the existing code in its entirety where the three acres is mentioned, the new language will replace that so there will be no contradiction to lot sizes. A second section in the zoning code that could be interpreted as including chickens as well as the three acres, would have to be changed by a public hearing through Planning Commission. She has initiated that hearing on behalf of Council to be at the next Commission meeting on April 13, 2023. Another item was on limiting the number of chickens based on acreage. There was discussion but no clear direction to staff as to what that number should be. These issues would need to be determined before the final reading of this legislation on April 11th.

Mr. Faulkner stated that the final reading would be on April 11th but Planning Commission's next meeting is not until April 13th. Depending on what takes place with the final reading, there may not be a need for the public hearing on the 13th. Mrs. Walton explained that due to the publication requirements of a public hearing, it is better to get that on the schedule now and have the ability to cancel it versus having to wait another meeting cycle.

Mr. Bicknell commented that he feels six chickens should be the limit regardless of the property size. Mr. Kilpatrick stated that the purpose of this legislation was to no further restrict people that have large

acreage and, have for decades, been able to keep chickens. The purpose of this legislation was to additionally allow people with small acreage the ability to have a few egg-laying hens. He feels this current restriction on numbers would only give those with larger acreage more issues. Mayor Winkler commented that if someone who owns larger acreage and is limited to six chickens, is the issue about having enough for your family or is the issue about selling the eggs. Mr. Kilpatrick stated that he wants to be sure there is a process for those with larger acreage to have the ability to receive approval to have more than six chickens. Mayor Winkler and Mr. Bicknell both stated that this appeal process, if so desired, could be completed through the Board of Zoning Appeals. Mrs. Walton stated that the way the proposed legislation is written would allow the property owner to make an appeal the Zoning Administrator and reviewed by the City Manager who would then refer it to the Board of Zoning Appeals. Mr. Rutherford suggested that the language be changed to read that number limitation would only be for lots under 3 acres and any other property would remain as currently written. He does not believe that the audience for this issue would be a large one. Mr. Rushing explained to Council that in their binders, they have two individual pieces of legislation for this issue. One that limits the number regardless of lot size and the other stipulates the limit to numbers on only lots smaller than 3 acres with lots over 3 acres have unlimited number as long as the property owner abides to the other regulations. This is the only decision to be made this evening as to which version of this proposed ordinance Council wants. Both proposed legislation documents are written and staff simply needs direction on which one will be coming forward for the third and final reading. Council agreed that they should only limit the number of chickens on those lots under 3 acres and those lots over 3 acres could have unlimited numbers but must abide by other regulations of the ordinance.

With no further discussion, this legislation will be on for a third and final reading on April 11, 2023.

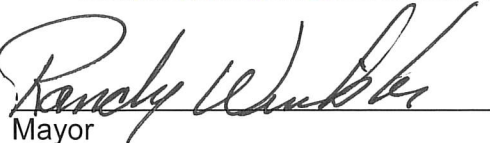
Mayor Winkler stated that this concluded the business items on their agenda.

With no further discussion, Mr. Faulkner made a motion to adjourn, seconded by Mr. Kilpatrick.

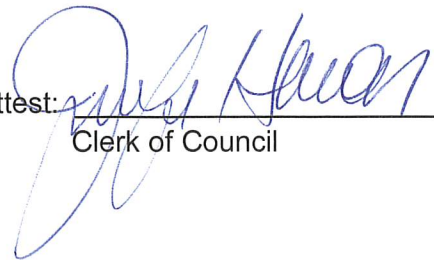
Roll Call:

- Mr. Kilpatrick yes
- Mr. Faulkner yes
- Mrs. Kemper yes
- Mr. Bicknell yes
- Mr. Humphries no
- Mr. Stivers yes
- Mayor Winkler yes

Meeting adjourned at 8:51 p.m.

Date: 4-11-23


Mayor

Attest: 

Clerk of Council