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**MUNICIPALITY OF CARLISLE COUNCIL MINUTES  
REGULAR MEETING OF COUNCIL  
DECEMBER 15, 2020 – 7:00 P.M.  
(VIRTUAL MEETING VIA ZOOM), CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, December 15, 2020, to order virtually utilizing Zoom, Carlisle, Ohio. The meeting was opened at 7:05 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	absent
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy  
Clerk of Council Jennifer Harover

Mayor Winkler commented that Mrs. Bilbrey was not able to be present this evening due to a prior commitment. Mrs. Kemper made a motion to excuse Mrs. Bilbrey from tonight's meeting, seconded by Mr. Jewett.

**Roll Call:**

Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mrs. Bilbrey has been excused.

The minutes of the virtual meeting on December 8, 2020 were presented to Council for review. Mayor Winkler noted that there was a small change that has already been corrected. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

**Roll Call:**

Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	abstain
Mr. Bicknell	yes
Mayor Winkler	yes

Minutes from December 8, 2020 virtual meeting have been adopted.

**Public Forum:**

Mrs. Duffy explained that there were no public attendees on tonight's Zoom call nor were any comments submitted to Town Hall prior to tonight's meeting.

**Council Report:**

Mr. Humphries congratulated the City of Franklin for announcing their new City Manager, Jonathan Westendorf, who has been their Fire Chief. As a follow-up to information from last week, the bells at Carlisle Community Church should begin ringing on Saturday. This will hopefully be a daily occurrence between noon and 5:00pm. He requested that the Village Manager investigate selling the property in the 200 block of Baker Lane through GovDeals. He has had brief conversations with Mrs. Duffy about this previously and would like to start moving forward on it. He commented that it is with a heavy heart that this will be last time that he can wish the Village of Carlisle a Merry Christmas. As of 2021, the Village will be changing their status to "City"! With that, he wished all staff and community a happy, healthy Merry Christmas and a happy New Year.

Mrs. Kemper reminded citizens about the Home Decorating Contest. The deadline to enter your home or business is today. Voting on submissions will begin on December 16<sup>th</sup> which can be found through our Municipality of Carlisle's Facebook page. Voting can take place through Tuesday, December 22<sup>nd</sup> with prizes being awarded on December 23<sup>rd</sup>. There have been a lot of prizes provided from local businesses. She has seen a lot of decorated homes and loves how it is brightening up the Village. She also thanked the Grinch that is on Deep Woods Court. He and his family have been out each night offering pictures and/or just waves as families drive by. It has been a great thing for our community. She wished Mayor Winkler, Council, Mrs. Duffy and all staff a Merry Christmas as well as a very safe and happy New Year.

Mr. Bicknell commented that 2020 has been a year we will not forget. There are still many unknowns as we head into 2021. He thanked Mrs. Duffy and staff for their continuous ability to change priorities and procedures based on the pandemic. They have worked flawlessly to maintain our level of service to the community. Our Fire Departments and Police Departments are out doing their jobs with no Holiday breaks. In time like 2020, he truly appreciates all of the work and effort that they each put into their jobs. He is hoping that 2021 will have a more positive outcome. He thanked the Carlisle City Schools and their teachers for doing a tremendous job in keeping children safe and to still be able to have in-person classes during this time. It is a testament to the amount of togetherness and attention to detail that they are all taking. He wished everyone a very Merry Christmas and a happy New Year.

Mr. Jewett thanked Mrs. Duffy for how she has dealt with all the curveballs being thrown out this year. She and staff have had some major challenges during 2020. He wished everyone in the Village a very Merry Christmas as well as a happy and safe New Year. He encourages everyone to use common sense and to wash your hands often. He urges everyone to not neglect their families as we never know if this may be the last Holiday with them.

Mr. Stivers wished a belated birthday to Mr. Bicknell. He thanked staff for everything that they have done throughout the course of 2020. This year has been unique with plenty of last-minute changes.

Staff has been able to adapt very quickly and it takes a special team to do that as flawlessly as they have this year. His first year on Council has been a learning experience. He is looking forward to the future of the City in 2021.

**Mayor's Report:**

Mayor Winkler commented that he has received an email from Lieutenant Jordan Holbrook of the Carlisle Fire Department that he would like to share with Council and staff. In summary, the letter expressed the Department's gratitude for all the work involved in them obtaining their new SCBAs. These breathing apparatuses are what they wear in smoke-filled or oxygen-deprived environments. This process began several years ago, and they were officially awarded the Federal AFG grant as a joint venture with the City of Franklin and Franklin Township. This allowed them to replace their aging equipment with a significant cost reduction as well as allowed the mutual partners to have equipment continuity.

Mayor Winkler wished all the Carlisle citizens a Merry Christmas and a happy New Year. As Mr. Humphries commented, we are ending the status of Village and moving forward to that of City not that the community is 5,000+. He also reminded Council that their first meeting in January will be the re-organization meeting on January 12<sup>th</sup>. He would like members to review the committees they are currently serving on and be ready to work through those for 2021. He congratulated Mr. Westendorf on his appointment of City Manager for Franklin, replacing Sonny Lewis.

**Manager's Report:**

Mrs. Duffy thanked everyone on behalf of staff for their kind compliments. Her opinion of the staff and how amazing they are has been referenced time and time again. Staff has shown their excellence on a daily in ways that most of us take for granted. Their attitude throughout this journey has been phenomenal. Those that had to take some "time off" with COVID scares in their households were chomping at the bit to get back to work. They were sitting at home with a job to do and a responsibility to this community. Most employees with other companies may be enjoying a spontaneous time of R&R but not our staff. Daily, they show how much they give to this town even when they do not live here. She gave a shout-out to the Franklin Food Pantry – many of our citizens use their services on a regular basis. A lot of the supplies that you use daily, they will need as well so donations are gladly accepted. There is a list on their website of top wish list items and she encourages everyone to check it out. For those needing to utilize their services, they do close for the Christmas and New Year's holiday. Normally, their weekly hours are Monday through Friday noon until 3:00pm as well as additional hours of Wednesdays from 5:00pm – 7:00pm. This year they will be closing on Wednesday, December 23<sup>rd</sup> at 3:00pm and will not reopen again until January 4<sup>th</sup>. Carlisle Town Hall will also be closed on December 24<sup>th</sup> and 25<sup>th</sup> as well as January 1<sup>st</sup>. Dog tags are being sold on Tuesdays and Thursday.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

**First Reading of Ordinances and Resolutions:**

ORD. 28-20 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, AMENDMENT NUMBER 7 AND IS ON AS AN EMERGENCY.

Mr. Rushing explained this legislation for the final accounting of the year as this is Council’s last meeting. This Ordinance needs to be in full force and affect by the end of the fiscal year which is December 31, 2020. There are three additional appropriations to adopt to make all line items positive to stay in compliance with State law. There are additional appropriations for the Eagle Ridge TIF fund. We have received additional revenue over budget projections so we must remit the proportional balance to the Carlisle Local School District. The 2020 estimated budget for this fund was \$343,500 but actual receipts for this fund totaled \$378,237 being approximately 10% more than budgeted estimates. Our agreement states that Carlisle Local School District will receive their full tax value meaning as our revenue goes up in that fund so does our expenditures. This requires the appropriation of the additional \$32,000. In addition, the Police fund had several unbudgeted expenditures such as the replacement to the garage door. Council was made aware earlier in the summer that the garage door was at the end of its life cycle and was unusable. The total for this replacement was \$5,335. There were also three police vests that were at the end of their warranty and deemed unsafe for officers to wear. Chief Rogers is working on a federal grant to subsidize this expenditure but, until we are reimbursed, we must front the cost. The total for the three new vests was \$3,602. This deems a total request of \$7,500 in additional appropriations for the Police fund. The final disbursements for the CARES Act have been received for COVID-19 relief. This was the balance of all unused funds. In both Warren and Montgomery counties, if there were any government jurisdiction that did not fully use their first installments, they had to remit that balance back to the county auditor. In this case, we received an additional \$23,887.98 from both Warren and Montgomery counties that we need to appropriate. These funds can only be used for specific items according to the U.S. Treasury promoting social distancing and safety protection related to COVID-19. Year-to-date, we will have received \$287,573.28 from the CARES Act. This is an unprecedented amount from the federal government, but we need to appropriate the additional amount into that fund.

Mr. Stivers made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Bicknell.

**Roll Call:**

- Mr. Humphries        yes
- Mrs. Kemper         yes
- Mr. Bicknell         yes
- Mr. Jewett            yes
- Mr. Stivers            yes
- Mayor Winkler        yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mr. Jewett.

**Roll Call:**

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 28-20.

**Second and Third Readings of Ordinances and Resolutions:**

None

Mayor Winkler wished everyone a very Merry Christmas and a safe New Year.

With no further business, Mrs. Kemper made a motion to adjourn, seconded by Mr. Jewett.

**Roll Call:**

Mrs. Kemper	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:29 p.m.

Date: 1-17-21

Randy Winkler  
Mayor

Attest: [Signature]  
Clerk of Council