
**CITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
DECEMBER 13, 2022 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, December 13, 2022 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:02 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. Jason Faulkner	present
Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	absent
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: City Manager Julie Duffy / Clerk of Council Jennifer Harover
Finance Director, Ryan Rushing / Fire Chief, Jeremy Lane
Planning & Zoning Administrator, Cathy Walton

Mayor Winkler stated that Mr. Kilpatrick would not be in attendance this evening as he is out of town on business. Mrs. Kemper made a motion to excuse Mr. Kilpatrick from tonight's meeting, seconded by Mr. Faulkner.

Roll Call:

Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mr. Kilpatrick has been excused from tonight's meeting.

The regular meeting minutes of November 22, 2022 were presented to Council for review. Mr. Faulkner made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	abstain
Mr. Faulkner	yes
Mrs. Kemper	yes
Mayor Winkler	abstain

Regular meeting minutes of November 22, 2022 have been adopted.

Public Forum:

No public approached Council.

Council Report:

Mr. Humphries commented that it is time for dog license sales for 2023. These are available at Town Hall for Warren County residents. He had the opportunity to attend the Warren County Municipal League meeting and was able to network with staff from Maineville. He also had a great conversation with our State Representative, Scott Lipps. He also attended a school board meeting last night. This last year, Carlisle had brand-new bleachers for the opposing side. This year, the home bleachers will be replaced and, as of now, the old bleachers are completely gone. He thanked Amber at Village Station, and her staff, for holding the City's Christmas gathering. It was nice to be able to go to an establishment within town. It was a good menu and the event was a healthy & happy one. If anyone has not yet tried, Village Station, he highly recommends they do so. Our community has been asking for a nice sit-down establishment and we finally have it.

Mr. Stivers also thanked Village Station for hosting our Christmas event last night. It was fun and the food was great. He congratulated Mr. John Oliver and the Carlisle marching Indians as they have been selected to march in the Reds Opening Day festivities in downtown Cincinnati. This will be an opportunity for them to be seen by hundreds of thousands of people!

Mr. Bicknell reminded residents, as winter is approaching, to have move vehicles parked on the streets whenever possible to make room for snow plows, especially in cul-de-sacs. This will help our trucks to get in and out safely. There are still kids out about in neighborhoods playing and adults walking so please pay attention when driving. Most of our speed limits are 25mph. There is a sign out alerting people of their speed to keep drivers conscious of that.

Mrs. Kemper also thanked Amber and the staff at Village Station. It was an awesome Christmas dinner with staff and council members. It was nice to be able to stay into our own community. Amber is always very giving to the community. If you have not yet been to Village Station, she encourages everyone to stop in and check it out. She also attended the Warren County Municipal League Christmas Dinner. She thanked State Representative Scott Lipps as he was actually at two different events last week, commuting from Columbus. He is often in our community so she is thankful for all that he does. She was very pleased with the turnout for our annual tree lighting ceremony on December 1st. The Fire, Police, and Service Departments were all represented. Staff got light up the new tree at the end of the building, so we now have two trees. She thanked the Carlisle Band for playing during the event. Santa was at our Community Church where they had cookies and crafts for the kids. She thanked Sabrina Morris for setting up the stage for Santa and the Community Church for allowing the community in for the celebration. It was a great night for everyone. She reminded everybody that this Thursday is the last day to enter the Holiday Home Contest. Get your nominations in by posting pictures to our Facebook event or emailing them to our Clerk of Council. There are four different categories for winners, and we have over \$200.00 worth of prizes for each winner. Local businesses have given a lot of donations and she thanked each of them: the Country Peddler, Valley Real Estate, Village Station, Gross Lumber, Mark Neal State Farm, Peoples Bank, Germantown Auto Sales, Dairy Queen and The Farm on Central. Winners will be announced on Friday, so everyone has until Thursday to vote for their favorites

Mr. Faulkner echo everyone's comments about Village Station and thanked staff for arranging the dinner. It was good and he had the opportunity to meet more of the staff members.

Mayor's Report:

Mayor Winkler also thanked everyone involved for arranging the Christmas party.

Manager's Report:

Mrs. Duffy commented that the updating of the building is continuing with paint crews in Town Hall this week. They will be working on the public areas, so if you come into town hall, please be patient as there will be workers in the public areas. Looking ahead to the holidays, when observed days happen to fall on a weekend, the off days for our staff are flexed. This year, Christmas does fall on Sunday so Town Hall will be closed on Friday, December the 23rd as well as Monday, December the 26th. For New Year's Day, Town Hall will be closed on Monday, January the 2nd. There will be information posted to remind everyone. As always, our police, fire and safety services do not get a holiday off. If you have an emergency, please dial 9-1-1. For all non-emergency needs, please call Warren County Dispatch at (937) 425-2525.

Mr. Humphries asked if the old tower recently removed from Town Hall was done in-house or contracted out. Mrs. Duffy explained that due to its size and location, it was removed by a contracted crane service. She thanked Mr. Rushing for getting that task accomplished. The area looks much better now as there is no longer a giant pole sticking up from Town Hall.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 17-22 – A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH A NATURAL GAS SUPPLIER TO PROVIDE NATURAL GAS TO CITY OF CARLISLE OWNED BUILDING AND PROPERTIES AND IS ON AS AN EMERGENCY.

Mr. Rushing explained this legislation is exploring entry for a natural gas aggregation program for city-owned properties and buildings. Natural gas and electric aggregation for a community has to be approved by vote of the community. This legislation will focus only on city-owned and operated buildings/properties to save taxpayer dollars. Currently we have only four natural gas accounts for the city. If we are able to enter into a natural gas aggregation program, we are estimating anywhere between 15 to 25% savings on the city's natural gas bill which will save approximately \$1,000 to \$1,500/year. This will give us another opportunity to save a bit of taxpayer dollars by entering into agreement. We currently have an agreement with the Center for Local Government for electric, but we have yet to enter into agreement with natural gas. This legislation will provide the city manager with the opportunity to sign agreement. Market prices fluctuate on a daily basis, which is why there is emergency language, once the legislation is approved, we will be able to lock in a rate. There is a table

in Council's packet showing examples. We want to enter in an agreement as soon as we are able versus waiting out the standard three-reading plus 30-day cycle.

Mr. Faulkner asked if the price could increase after the first year.

Mr. Rushing explained that we would be locking prices into a 12-month rate, 24-month rate or a 35-month rate. After the contract is up the process would happen again for us to lock into the applicable rates at that time. Once we lock in rates, there is a possibility that they could go down but the Ohio Public Utilities Commission is actually in meetings now to discuss whether or not they will increase energy pricing. This is something that we want to get locked in before that happens.

Mr. Faulkner made a motion to suspend the rules requiring three readings, have one reading by title only and declaring an emergency, seconded by Mr. Stivers.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mr. Stivers asked which option they would be locking in. Mr. Rushing commented that we are engaged with a consultant called Energy Alliances. Currently, a supplier has not been chosen. Once this legislation has passed, and because rates are bid on a daily basis, our consultant will let us know the current pricing and we will choose the best discount we can achieve.

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Faulkner	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 17-22.

RES. 18-22 A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO SIGN A SALES AGREEMENT AND FINANCING AGREEMENT FOR THE PURCHASE OF A FIRE TRUCK FOR THE CARLISLE FIRE DEPARTMENT, AND IS ON AS AN EMERGENCY.

Mr. Rushing commented that the adoption of the 2023 budget included the purchase of a new fire truck for our Carlisle Fire Department. The Fire Chief and his staff have identified what they believe to be the best option for our size community as well as our operation/community layout, which is an E1 pumper tanker. Its estimated cost is \$602,682. We have exploring potential market increases to that price, so

we want to be able to at least sign a sales agreement in order to get that particular build and price locked in. There will be no exchanging of the money until we receive the fire truck. Estimated delivery of this truck is approximately 570 days but could change due to supply chain issues. We are obviously unable to pay with cash, however, the way the budget was structured, we are able to make a large down payment. The financing of the fire truck would be an annual payment that is self-supported by the fire fund. In the future, this fire truck would not need support of transfers from the General Fund. This would simply be a down payment from a combination of the general fund, the sale profits of the JEMS property as well as some fire funds reserve. Our Fire Chief is here to answer any questions about the vehicle. This legislation will just authorize the city manager to sign the sales agreement. The purchase price will not exceed the dollar amount approved in the budget.

Mrs. Kemper made a motion to suspend the rules requiring three readings, have one reading by title only and declaring an emergency, seconded by Mr. Faulkner.

Roll Call:

- Mr. Faulkner yes
- Mr. Bicknell yes
- Mr. Stivers yes
- Mr. Humphries yes
- Mr. Kemper yes
- Mayor Winkler yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

- Mr. Stivers yes
- Mr. Humphries yes
- Mr. Faulkner yes
- Mrs. Kemper yes
- Mr. Bicknell yes
- Mayor Winkler yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 18-22.

ORD. 32-22 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022, AMENDMENT NUMBER 8, AND IS ON AS AN EMERGENCY.

Mr. Rushing stated that this is the annual end-of-the-year supplemental/reappropriation Ordinance to ensure that all appropriation lines are positive. These are appropriation lines that either are negative, or could become negative, prior to end of year and is the reason why we have the emergency language. All of these requests are in direct correlation due to increased revenues. As you all know, we have several TIF funds, as well as other contractual obligations, where we collect monies on behalf of other entities. As our revenues increase, so do our expenses to do those payments for TIF funds. In addition, we have water, sewer and trash funds, and due to several instances of increased revenue and increased gallons of being purchased from the City of Franklin, we are all collecting more revenue in

those accounts, but they correlated cost to purchase also goes up as we utilize more. In all these instances, the overall net position of these funds is increasing because again, we are collecting more revenue; therefore, our corresponding expenses go up. Our general fund is requesting for the tax department \$15,000 more for tax refunds. Again, the currently we are about 17% above income tax collections to date throughout the same time as last year. We are 17% above collections. We only want to collect the money that's due to us, so as revenue tax collections goes up, the corresponding refunds we issue will go up as well although not proportionately. We are also requesting \$76,000 additional appropriations for Eagle Ridge TIF Fund. The Eagle Ridge TIF collected 24% more in tax collections this year versus 2021. That is a direct correlation to more homes being built. There's always about a year to 18 months of lag time between when you build a new home before the tax is on your tax duplicate from the county auditor. There's usually about 12 to 18 months before the county auditor assesses a new building. Even though some of these homes may have been built a year ago, they're just now being rolled onto property tax collections. Similarly, the Timber Ridge TIF fund has collected 9% more in property tax collections this year versus 2021. The Waterbury Village TIF fund 69% above the collections as there has been a lot of development in that subdivision this year versus in 2021.

The City of Carlisle is equal owners with the Franklin Regional Wastewater District, which has debt obligations for the plant and the capital improvements to that plant. We were billed for the capital improvement January billing this month due to their debt obligations. The debt payment is withdrawn from their bank account in January, so they pre-bill so we pay a month ahead. For our water fund, we're asking for an additional \$70,000. The average water gallons being used for the City of Carlisle is about 11% greater this year than last year. On a monthly average in 2021, we were consuming about 7.7 million gallons a month for water. In 2022, our average meter reading or consumption of water is about 8.6 million gallons per month. We do have one very large water customer in the city and, due to success in their operations, are continuing to utilize more for their production. Finally, as we have seen in our personal life, Rumpke has different fuel surcharges as well as contractual increases. Our average refuse bill used to be about \$30,000 and it has increased to about \$35,000. Budgeting allows for some contingencies, but even with those small cushions in the budget, it will still exceed that prior to year end. This will cover the last two months of our refuse bills. In all these cases, the corresponding revenue covers these instances and most of these are just contractual obligations that we have to fulfill.

Mr. Faulkner made a motion to suspend the rules requiring three readings, have one reading by title only and declaring an emergency, seconded by Mr. Stivers.

Roll Call:

Mr. Stivers	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

With no further discussion, Mr. Faulkner made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 32-22.

Second and Third Readings of Ordinances and Resolutions:

ORD. 29-22 AMENDING THE PROVISIONS OF THE INCOME TAX ORDINANCE TO PROVIDE FOR AN INCREASE IN THE INCOME TAX OF ONE-HALF OF ONE PERCENT (0.5%) FROM AND AFTER JANUARY 1, 2024 FOR THE PURPOSE OF PROVIDING REVENUES FOR EXPENDITURES FOR POLICE SERVICES WITHIN THE CITY OF CARLISLE, BY AMENDING SECTION 881.012 OF THE CODIFIED ORDINANCES OF THE CITY OF CARLISLE, SUBJECT TO THE APPROVAL OF THE ELECTORS OF THE CITY OF CARLISLE – (2nd Reading).

Mr. Faulkner reminded residents that Council will be voting on one of these (Ord. 29-22 or Ord. 30-22), and will be sending one of these to ballot, not both of them. At the third reading, it will be determined which one will be moving forward.

With no further discussion, this will be on Council’s next agenda for a third and final reading.

ORD. 30-22 AMENDING THE PROVISIONS OF THE INCOME TAX ORDINANCE TO PROVIDE FOR AN INCREASE IN THE INCOME TAX OF ONE-HALF OF ONE PERCENT (0.5%) FROM AND AFTER JANUARY 1, 2024, FOR TH EPURPOSE OF PROVIDING REVENUES FOR EXPENDITURES FOR GENERAL MUNICIPAL OPERATIONS, CAPITAL IMPROVEMENTS, AND CAPITAL OUTLAYS WITHIN THE CITY OF CARLISLE, BY AMENDING SECTION 881.012 OF THE CODIFIED ORDINANCES OF THE CITY OF CARLISLE, SUBJECT TO THE APPROVAL OF THE ELECTORS OF THE CITY OF CARLISLE.

With no further discussion, this will be on Council’s next agenda for a third and final reading.

Mayor Winkler stated that this concludes the business items on their agenda. There will be an executive session to discuss the possible purchase or sale of property as well as to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. There will be possible action to follow.

Mrs. Kemper made a motion to enter into Executive Session, seconded by Mr. Humphries.

Roll Call:

Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:31 p.m.

Mr. Faulkner made a motion to enter into Regular Session, seconded by Mr. Humphries.

Roll Call:

Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council entered back into Regular Session at 9:05 p.m.

Mr. Bicknell regrettably made a motion to accept Mrs. Duffy's resignation, seconded by Mr. Stivers.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mayor Winkler thanked Mrs. Duffy for her service, all of the hats she has worn for so many years and everything that she has done for the city. She is going to be missed but he wishes her the very best. He hopes that she won't be a stranger and comes back to visit.

Mr. Faulkner asked if an ending date for Mrs. Duffy's contract needed to be placed on record. Mayor Winkler stated that Council would like for her to finish out the contracted 60-day notice. This will assist them in moving forward.

Mr. Bicknell asked that an Executive Session be added to next week's Council meeting, December 20th, to again discuss personnel.

With no further business, Mr. Faulkner made a motion to adjourn, seconded by Mrs. Kemper.

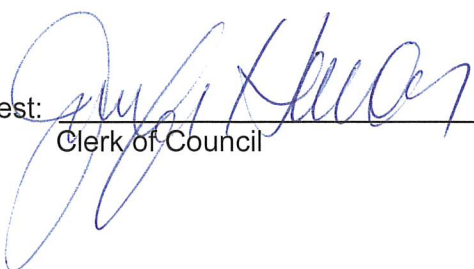
Roll Call:

Mr. Faulkner	no
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 9:08 p.m.

Date: 12-20-22


Mayor

Attest: 
Clerk of Council