
**CITY OF CARLISLE COUNCIL – WORK SESSION MINUTES
TUESDAY, NOVEMBER 9, 2021
CARLISLE COUNCIL CHAMBERS - CARLISLE, OHIO**

Mayor Winkler called the Carlisle, Ohio Municipal Council Work Session of Tuesday, November 9, 2021, to order at 6:05 p.m. in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio with the following members in attendance:

Council Attendees:

Mr. Tim Humphries	Mrs. Debbie Kemper
Mr. Chris Stivers	Mrs. Kim Bilbrey
Mr. William Bicknell	Mr. Randy Jewett
Mr. Randy Winkler, Mayor	

Staff members present: City Manager Julie Duffy and Finance Director Ryan Rushing.
Council-elect present: Michael Kilpatrick

Discussion Items:

Katy's Ditch

Further discussion was made regarding the area known as Katy's Ditch. A visual overview of the water flow was provided by Mrs. Duffy as well as photographs taken during high water events. Discussion was made regarding the amount of debris that appeared to be entering into the ditch from properties outside of the city to the north and that the city had been working with Montgomery County Soil and Water on this issue. Discussion was made by Mr. Humphries, Mr. Jewett and Mayor Winkler regarding the properties in Franklin Township to the south and possible alterations that may have been made in this area that might impede the flow to Lake Freedom.

Mrs. Duffy recommended that the city consider appropriating money to support an engineering study to assess what steps may be taken by the affect properties to improve water flow and prevent flooding. Mrs. Duffy indicated that the city's engineer provided a quote of \$40,000 for the study. Mrs. Bilbrey indicated that Mr. Swain's property did not flood and that he was only concerned about the violation letters he received from the Code Enforcement Officer. Mrs. Duffy provided Council an example of the violation letters that were sent out to properties along Katy's Ditch that indicated the alleged violation, potential penalties for not complying, and method for appeal by the recipient. Mrs. Duffy provided an overview of the code enforcement process and stated that staff's objective was to work with property owners to achieve compliance which can result in several letters. Mrs. Duffy indicated that a total of 19 violation letters had been issued in the past 5 years with zero letters issued in 2020 and 9 issued in 2021. Mr. Humphries asked if Franklin Township had been contacted to participate in the study. Mrs. Duffy indicated that this had not been done as the issue with flooding did not appear to occur in their area. However, the study, if approved, would help clarify if these properties did impede the water flow which would allow staff to work with the Township to help rectify. Mr. Bicknell asked if the penalties indicated on the violation letters escalated based upon the number of letters received or based upon court convictions. Mrs. Duffy indicated that the potential penalties for a high grass violation increase only after the number of court convictions and not the quantity of letters received. General discussion was made regarding the study. Mrs. Duffy indicated that legislation would be submitted during an upcoming meeting to formally request the fund and that Council could provide formal direction at that time.

State Representative Thomas Hall

Mrs. Bilbrey indicated that she had been in contact with Representative Hall regarding his proposed bill to fine railroads for blocking railroad crossing and that he wished to speak with Council at an upcoming meeting. Mrs. Bilbrey asked staff whom he should contact. Mrs. Duffy indicated that he could contact the Clerk of Council to be put on the agenda.

Veteran’s Day

Mrs. Bilbrey asked if the city had plans for an event for Veterans’ Day. Mayor Winkler and Mrs. Kemper indicated that the Veterans’ Memorial Committee decided to postpone this year’s event out of concerns for Covid-19 as well as to allow the memorial to be farther along in 2022. Discussion was made regarding previous Veterans’ Day events held in the city with Mayor Winkler indicating that he and his wife organized the events with his own money and that the location had changed over the years between it being at the school and the Lions’ Club. Mayor Winkler stated that maybe the event could be held at Town Hall next year in connection with the memorial.

Planning and Zoning Administrator

Mrs. Kemper asked for a status update regarding the hiring of a Planning and Zoning Administrator. Mrs. Duffy indicated that the city had received approximately several applications and that round one interviews had already been made.

Council Agenda

Mr. Stivers asked if the Council Agenda could be updated to change “Village” to “City”.

Christmas Tree Lighting Ceremony

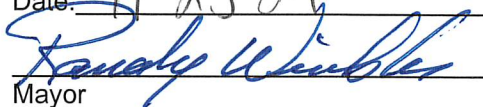
Mrs. Kemper asked if staff could post “Save the Date” information on the city’s Facebook page for this year’s tree lighting ceremony. Mrs. Kemper indicated that the event would be held on Thursday, December 2nd with additional detail to follow.

Adjournment:

With no further business, Council adjourned the meeting by voice vote with all in favor.

Meeting adjourned at 6:55 p.m.

Attest: 
City Manager

Date: 11-23-21

Mayor