
**CITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
NOVEMBER 8, 2022 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, November 8, 2022 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:03 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. Jason Faulkner	present
Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	absent
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: City Manager Julie Duffy / Clerk of Council Jennifer Harover
Finance Director, Ryan Rushing / Service Director, Dan Casson
Fire Chief, Jeremy Lane

Mayor Winkler stated that Mr. Stivers would not be able to attend the meeting this evening due to an emergency. Mr. Humphries made a motion to excuse Mr. Stivers from tonight's meeting, seconded by Mr. Faulkner.

Roll Call:

Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mr. Stivers has been excused from tonight's meeting.

The regular meeting minutes of October 25, 2022 were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Regular meeting minutes of October 25, 2022 have been adopted.

Public Forum:

No public approached Council.

Council Report:

Mr. Humphries stressed to all residents to lock their doors. It should be common sense by now that if you have a laptop or a firearm in your vehicle, please lock the doors. He is not sure how many levels of safety it would take for people to take these precautions. Please do not make our town a haven for people to come in and take items from us. There was a record turnout of votes today. He had several residents reach out to him about why all of Carlisle is now voting in one location. That decision is one that is made by the Warren County Board of Elections and he plans to look into the matter as it does not seem right that electors are waiting over an hour in line to vote. Not knowing yet what the results of tonight's election will be for the Police/safety levy, he would like to comment now that if it does not carry in a positive light, he would like to schedule a work session for Tuesday, November 15th to discuss the finance budget before going into the third/final reading of the 2023 Budget. He would like to address that issue as soon as possible if needed.

Mr. Kilpatrick reminded everyone that with the Daylight Savings Time change to be more cautious with increased darkness. There are many areas of town without sidewalks so please be careful and watch out for pedestrians in these areas.

Mr. Bicknell congratulated the third grade Carlisle Indians for winning the super bowl. This is great group of kids as well as parents and kids. The Carlisle High School marching band presented their show last evening to the community. It was a great turnout and there were a lot of people that came out to support them. These kids and the director work extremely hard throughout the year for their presentation. We are now technically into the fall season but we are still having some great weather. He would like to remind everyone as they work in their yards one final time to keep their clippings/leaves/mulchings out of the streets and gutters. All of these items go into our sewer systems and dry wells which can cause some major issues cleanouts and maintenance.

Mrs. Kemper commented that when she went to the church for voting today there was a long line but it was organized with plenty of room for everyone. She feels there was a lot more out today to vote as she witnessed the same at a voting location in Franklin Township. She gave a couple of save the date announcements for the community. The Annual Tree Lighting will be December 1st at 6:00pm. The annual Holiday Home Decorating Contest will begin on November 25th for nominations through December 15th. Winners will be announced on December 16th. You can nominate your home or a neighbor's home and all information will be coming out shortly.

Mr. Faulkner appreciated the copy of the Operational Evaluation and Feasibility Study for Fire and EMS that was given to him by staff. He had not see this information as it was presented to Council back in the spring. It is 130 page document but he encourages all of Council to read through it if they have not already as it give great incite to understanding our first responders' figures and opportunities. It really can help with establishing the level of service that we want for our community.

Mayor's Report:

Mayor Winkler commented that with the time change, it is now dark at 6:00pm. There are a lot more deer running in the area as well with farmers bringing in crops so he encourages everyone to be more cautious when driving.

Manager's Report:

Mrs. Duffy reminded residents and Council that all administrative offices will be closed on Friday, November 11th in observance of Veterans Day. Our emergency responders will be on duty as normal. If you have an emergency, please dial 9-1-1. For all non-emergency needs, please call Warren County Dispatch at (937) 425-2525. She also asked if Council would like to have a possible work session next Tuesday as requested earlier this evening by Mr. Humphries. Obviously, this meeting would be subject to the outcome of tonight's vote, but she would like to have opinions from the group now. All members were in agreement that, if necessary, they could be available on Tuesday, November 15th at 6:00 p.m.

Mr. Casson updated Council on the current paving program. For 2022, they have begun on Union Road by replacing the concrete portions of the handicap ramps. For scheduling purposes, the milling process should begin on Thursday or Friday with paving to soon follow. Once Union is complete, they will move to Chamberlain Road. He has tried contacting CSX several times about the Central Avenue crossing as it was not completed when they were in town even though they did cut across the road. He is still waiting on a response. He has informed them that this will present a problem for them come winter plowing. Mr. Kilpatrick asked if it could be filled before winter. Mr. Casson explained that we are technically not permitted to work within their right-of-way. However, he will try to do what they can to get it sealed so their plows don't hit it. Mr. Humphries asked, with Union Road not being as old as some other roads in town, what was the determination of its downfall. Mr. Casson stated that the county was doing our road inspections back then and, for a period of time, it was purely asphalt with no aggregate base. His personal opinion is that asphalt without an aggregate base will tend to crack more and an aggregate base allows for some giving or settling. He does base road repairs on several criteria, of those being road condition, usage and traffic counts. Clearly, there are roads in worse conditions in town but the traffic counts on those roads are a lot less.

Chief Lane discussed open burning with Council. There has been a great deal of open burns happening recently. He is not opposed to it as long as it is done in the correct manner. There are state mandated burn bans put in place for weather and/or area conditions. There has been a very high number of out of control field fires this year. Luckily, in Carlisle, we have not had any of significance but German Township just had one of over 100+ acres which took twelve different departments to control it. Residents are always more than welcome to contact him or the assistant chief with any questions regarding open burning. Our city ordinances do regulate the size of fires, what can be burned, as well as the location of the fire. If you are going to be burning, please call Warren County Dispatch non-emergency line and informed them that you will be burning. That will help them from receiving calls from passers by who may think it is an uncontrolled fire.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

ORD. 27-22 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022, AMENDMENT NUMBER 7 AND IS ON AS A SINGLE READING.

Mr. Rushing explained this supplemental appropriation as good news. As Council Members recall, in the 2023 budget, there was budgeted funds for the concrete pad of the new shelter at Roscoe Roof Park. Mr. Casson had requested this as part of the 2023 budget due to supply chain issues. However, after contacting several concrete contractors, he was able to find someone to finish the project this year. This will reduce the fund budget for 2023. This project will be \$4,500 and there is an overage in this account of \$1,500 so the supplemental appropriation is for \$6,000. This is funded by the Park Capital Improvement Fund which can only be used for park improvements. Mr. Kilpatrick asked what this particular fund balance was currently. Mr. Rushing stated it is approximately \$100,000. Mr. Kilpatrick asked what other plans were in line for this fund. Mr. Rushing commented that there is a Master Park Improvement Plan. While it may be a bit outdated, some of the items may still be within the community's vision of the parks. He would like to discuss with Council in the next year, what they would like to see for this plan.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mayor Winkler	yes

With no further discussion, Mr. Kilpatrick made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 27-22.

Second and Third Readings of Ordinances and Resolutions:

ORD. 24-22 AN ORDINANCE TO ADOPT THE PAY PLAN FOR THE CITY OF CARLISLE AND AUTHORIZE THE PLACEMENT OF EMPLOYEES – (2nd Reading).

With no further discussion, this will be on Council’s next agenda for a third and final reading.

ORD. 25-22 AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF CARLISLE, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023 – (2ND Reading).

With no further discussion, this will be on Council’s next agenda for a third and final reading.

Mayor Winkler stated that this concludes the business items on their agenda.

With no further business, Mr. Faulkner made a motion to adjourn, seconded by Mrs. Kemper.

Roll Call:

- Mr. Kilpatrick yes
- Mr. Faulkner yes
- Mrs. Kemper yes
- Mr. Bicknell yes
- Mr. Humphries yes
- Mayor Winkler yes

Meeting adjourned at 7:26 p.m.

Date: 11-22-22

Tami Humphries
Mayor *Chairman*

Attest: [Signature]
Clerk of Council