
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
NOVEMBER 23, 2021 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, November 23, 2021 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting opened at 7:03 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	absent
Mrs. Kim Bilbrey	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Finance Director Ryan Rushing
Clerk of Council Jennifer Harover

Mayor Winkler stated that Mr. Bicknell would not be present this evening. Mrs. Kemper made a motion to excuse Mr. Bicknell from tonight's meeting; seconded by Mrs. Bilbrey.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mr. Bicknell has been excused from tonight's meeting.

The minutes of November 9, 2021 were presented to Council for review. Mrs. Bilbrey made a motion to approve the minutes, seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mayor Winkler	yes

Minutes of November 9, 2021 were approved.

The minutes of the November 9, 2021 Work Session were presented to Council for review. Mrs. Bilbrey made a motion to approve the minutes as presented; seconded by Mr. Stivers.

Roll Call:

Mr. Stivers	yes
Mrs. Bilbrey	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Jewett	yes
Mayor Winkler	yes

Work Session minutes of November 9, 2021 were approved.

Public Forum:

No audience members came forward.

Council Report:

Mr. Humphries commented that November 2nd was the general election and he appreciates everyone who voted for him. He will do his best in serving the community over the next four years. He hopes that everyone enjoys time with their families during Thanksgiving and travels safely over the weekend.

Mr. Stivers wished everyone a Happy Thanksgiving and hopes everyone stays safe. He recognized Carlisle resident, Jimmy Sandlin. He is a 2014 graduate of Carlisle High School and was a member of the wrestling program. Mr. Stivers believe he was either a two-time State qualifier and/or placer in wrestling. Mr. Sandlin is now a professional mixed-martial artist. He represented our town in Mexico at a show earlier this month. Athletes usually narrow their hometown area down to Dayton or Cincinnati when they register for these types of event. Mr. Stivers commended him for listing his hometown of Carlisle as it is not every day that Carlisle gets represented in Mexico. He congratulated Mr. Sandlin on his accomplishments.

Mrs. Bilbrey thanked everyone who voted for her on November 2nd. She greatly appreciates their confidence since she was the "new kid on the block" for the last 17 months as an appointment to Council. She reminded everyone about the Special Events Committee presenting the Tree Lighting Ceremony as well as Santa's visit on December 2nd. Mrs. Kemper will be giving more details. On December 7th, Valley Cares and Church In The Village are having an event with Santa, Mrs. Claus and the Grinch. She thanked David Chicarelli for donating money towards feeding our community. She has a group of friends that are putting together baskets that Santa will be giving out. She thanked the Service Department for decorating Town Hall. They have made it look very nice for the upcoming Holiday festivities. She thanked Mrs. Dearwester for getting the kids' projects from Veteran's Day. She appreciates them taking the time to make those and there have been many compliments on them being displayed at Town Hall. She also congratulated our local football and cheerleading teams a great season. She wished everyone a Happy Thanksgiving.

Mrs. Kemper congratulated the Business of the Month, Dairy Queen. Councilmembers were just there this evening to present Jenny and her staff with a plaque. She appreciates everything that Dairy Queen

does for the community and what they give back. The Tree Lighting Ceremony and Santa visit will be held on Thursday, December 2nd at 6:00pm at Town Hall. The Carlisle High School band will be performing that evening. Santa is due to arrive and the church will be offering cookies, hot chocolate and crafts. The Annual Holiday Home Decorating Contest will be held again this year. Nomination entries will be gathered between November 26th and December 14th. Winners will be announced on December 15th. She encourages everyone to get involved by nominating their favorite home and submit a picture. The event will be held on Facebook. There will be four different winners – Most Traditional, Most Festive, Best Overall and Best Business. There will be nice baskets given to the winners with everything being donated. It is great to be able to drive around and see so many beautifully decorated homes. She reminded everyone that, due to the Holidays, Council has changed their meetings for the month of December. Meetings will now be held on Tuesday, December 7th and Tuesday, December 14th at 7:00 p.m. She wished staff, Council, Mayor Winkler and the community a Happy Thanksgiving.

Mr. Jewett wished the residents a very happy and safe Thanksgiving.

Mayor's Report:

Mayor Winkler wished the community a happy Thanksgiving. If you are traveling, please be safe. He congratulated all elected Councilmembers and he looks forward to working with them over the next few years.

Manager's Report:

Mrs. Duffy wished everyone a happy Thanksgiving. Town Hall administrative offices will be closed on Thursday and Friday in observance of the Thanksgiving holiday. Emergency services do not take off during the holidays. If there is a need for their services, please call 9-1-1. For a non-emergent situation, services can be requested through Warren County at (937) 425-2525. Santa will be coming into town on December 2nd for our annual Tree Lighting ceremony. Our fire department has a great relationship with Santa and they will be bringing him in for the festivities. Santa will be returning to our community on Saturday, December 4th for the Carlisle Historical Society's open house. She believes this event is from 1:00pm – 5:00pm with Santa's arrival at 3:00pm. There will have more information coming out soon on social media and in town flyers.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

ORD 30-21 AN ORDINANCE ACCEPTING THE FINAL PLAT OF FAIRVIEW SUBDIVISION NO. 4-A AND CONFIRMING THE DEDICATION OF EASEMENTS AND IS ON AS A SINGLE READING.

Mrs. Duffy this legislation is seeking approval for a plat for property at 71 Janet Avenue. She showed a map overview of the community pointing out the area where this parcel is located. Janet Avenue is within the Montgomery County portion of our city. The plat in question will merge two current independent parcels that are owned by the same property owner. They are wanting to merge the two parcels into one large residential lot. The zoning will not change as it is currently zoned R-2. It did go through the approval process with Planning Commission on November 4, 2021. It was reviewed and approved by the Commission at that time. The next step is for this body to formally approve it so that Staff can sign the plat to be recorded as one independent lot. The property owners currently have a single-family home on the parcel with street frontage on Janet Avenue. The rear parcel has no street frontage and is not "useable" beyond being open space without it merging with the primary residential parcel. The property owners do have long-term plans to utilize portions of the rear lot for a future accessory building. To have an accessory building, a parcel needs to have a primary structure. Merging the lots into one parcel will gain the use of the primary structure and allow them to further develop the lot in accordance with Carlisle standards.

Mr. Jewett made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Stivers.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

With no further discussion, Mrs. Bilbrey made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 30-21.

Second and Third Readings of Ordinances and Resolutions:

ORD. 27-21 AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF CARLISLE, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

Mrs. Bilbrey explained that she and Mrs. Kemper have been working with Mr. Rushing and Mrs. Duffy in researching the possibility of purchasing a new Christmas tree for the City's Tree Lighting ceremony and/or what that would look like for next year. Unfortunately, even with everyone's due diligence, it will not work out for this year. She was made aware that the City of Franklin just purchased a tree for approximately \$14,000. As a member of the Special Events Committee, she feels it is important to appropriate some funds for this expense next year so that we may have a nice Christmas tree for the community. Next year, there has already been \$10,000 approved for the park events but this one purchase would go above and beyond that amount. She wanted to start this conversation now so that plans could be made for next year earlier enough to have something ordered in time as it will take several months to get it. Mrs. Kemper does not believe the cost would be the same as Franklin as our tree would not be as big. Mayor Winkler clarified that this would be an artificial tree and commented that he had information for them on something he has seen that may work for our community. Mrs. Bilbrey explained that now would be the time to discuss it so it can be appropriated into the budget for next year.

Mrs. Duffy explained that this legislation is for the appropriations for the 2022 budget that was reviewed by the Finance Committee and discussed in depth for each fund. There are a few options when it comes to looking ahead and Mr. Rushing is here to give his advice as well. Council could amend the budget that is currently in its second reading. From a Staff perspective, she is now sure that they are prepared to know what an appropriate amount would be for this expense. It may be a bit premature to appropriate funds at this time. She would recommend that this body have a Work Session early in 2022 to discuss what idea is and what a tree for the community would look like. Then we could also obtain better pricing for what is desired. A tree like what the City of Franklin has purchased may not be suitable for our community or it may be identical. She was told that the \$14,000 figure was an early bird special that was completed early in the year. If we wanted to mimic that, she is not sure that price would hold true for the Carlisle going into next year. She feels it is an important discussion to have and believes it should happen early in 2022 so we can properly prepare our Tree Lighting ceremony next year. At that time, it may take a supplemental appropriation for the 2022 budget.

With no further discussion, this legislation will be on for a third and final reading on the December 7th agenda.

ORD. 28-21 AN ORDINANCE TO AMEND CHAPTER 881-081 OF THE CARLISLE TAXATION CODE OF THE CODIFIED ORDINANCES.

This legislation will be on Council's agenda for a third and final reading on December 7th.

Mayor Winkler stated this concludes items for general discussion and that Council will be having an Executive Session to discuss preparing for, conducting or reviewing negotiations or bargaining

sessions with public employees concerning their compensation or other terms and conditions of their employment as well as to discuss possible purchase or sale of property. There will be possible action to follow.

Mr. Jewett made a motion to enter into Executive Session and extended an invitation to Mr. Kilpatrick to attend as well; seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:22 p.m.

Mr. Jewett made a motion to re-enter into regular session; seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mayor Winkler	yes

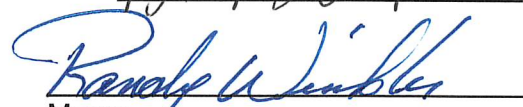
Council re-entered regular session at 8:55 p.m.

With no further business, Mrs. Kemper made a motion to adjourn, seconded by Mr. Stivers.

Roll Call:

Mr. Jewett	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mayor Winkler	yes

Meeting adjourned at 8:56 p.m.

Date: 12-7-2021

 Mayor

Attest: 
 Clerk of Council