
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
January 9, 2024 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, January 9, 2024 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:01 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. William Bicknell	present
Mr. Jason Faulkner	present
Mr. Tim Humphries	present
Mrs. Debbie Kemper	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mayor Randy Winkler	present

Staff members present: City Manager, Chris Lohr
 Finance Director, Kristina Cooper
 Council Clerk, Elayna Myers

The special meeting minutes of December 12 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes, seconded by Mrs. Kemper.

Roll Call:

Mr. Faulkner	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

The special meeting minutes of December 12 were approved as presented.

The regular meeting minutes of December 12 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

The regular meeting Minutes of December 12, 2023, were approved as presented.

Public Forum:

Quentin Kutzhlis – 430 Howard Lane

Last spring, he started having an issue with vagrants living in the backyard. The yard was trashed and there was a tent pitched, with a man living in it. His daughter and grandson live in the home, and it continued to get worse. His daughter was afraid to go into the backyard or let her son play back there. He went to the Police Department and completed a report. Officers told him that there was nothing they could do because nothing was done illegally but said they would send code enforcement out to them. He does not know if code enforcement came out, because they were never notified. The gentleman who rents out the place was planning to go and take the tent down if the renter didn't. The gentleman who rents the property does not want his kids on the property. It continued to get worse. There would be campfires at 2am, wearing headlights. When his daughter would get up at night, and turn on her house lights, they would turn their heads toward the house and shine the headlights on the house. The owner was notified, and there were multiple people on the property. The renter left for three weeks, and he thought it was because he was scared. A couple of weeks ago, there were people in the front yard, being loud and with headlights. She called the cops via the non-emergency number and no cops ever showed up. Another neighbor called the renter and asked where he was, but he told him he had been out of town for three weeks. The neighbor then called the owner and asked to buy the property to try and help take care of the situation. The music at night is at 2 or 3 o'clock in the morning, rattling the windows. The owner finally came over to Mr. Kutzhlis' daughter's home and looked at what was going on. Last week, he called Carlisle Police, two cruisers showed up and the vagrants were asked to leave the property. They were told to clean up and leave by midnight. There have been nuisance reports filed with Warren County, he believes there was a child endangerment report.

Mr. Kutzhlis said he does not know where any of the Council lives, but they just must drive down the street, and they can see the little bit of trash there. He asked if they would let this happen at their house. Mayor Winkler said he would be doing the same things as him. Mr. Kutzhlis continued to say he does not think any of them would want to go next to their house. He said he is a firm believer in code enforcement. He sees code enforcement getting trashed online. He said he rebuilt that home and had he known what he knows now, he would have rebuilt it further back. He rebuilt that house to make it look nice. He does not think this would happen at any of Council's homes and wants to know why it continued to go on 200 yards from the police station, after they had been informed. He said he knows people behind me that if a trailer sits in their driveway for two weeks while loading to go down to Florida, they get a warning ticket. He questions if a resident must have a \$300,000 dollar house for this stuff to get settled. Mr. Lohr said he does not, and he understands his frustrations. Mr. Lohr asked Mr. Kutzhlis to give Ms. Myers his contact information and that he would speak with the Police Chief tomorrow and get in touch with him. Mr. Faulkner said he appreciated Mr. Kutzhlis coming out today and asked for clarification. He asked if he has an adjoining property owner who was reluctant to say he had trespassers on his property until recently. Mr. Kutzhlis said no that there is a husband and wife who rent that house down there and last spring someone came in and start living in the

backyard. Mr. Faulkner asked if the property owner ever said that was going on. Mr. Kutzhs said he does not think the owner cared because he was getting his money every month. Mr. Faulkner said they would have been committing a crime if they were trespassing and could have been removed. Mr. Kutzhs said that is why they started completing the nuisance reports so there would be a record of it. Mr. Kilpatrick asked if the people renting the home from the landowner and allowed this and when he called Warren County did, he feel like he got answers. Mr. Kutzhs said he has not called them yet, but that is the next step. Mrs. Kemper suggested Warren County Sherrif and Health Department. Mr. Lohr thinks it can be handled here with code enforcement and police. Mr. Kutzhs said it has been cleaned up a bit, but there is still some there.

Mr. Kutzhs said there have been photographs posted online of everything and he has had them since removed, since he has a plan to get it all cleaned up. He wanted to get it done right. Mayor Winkler said he saw some of those posts on Facebook and then went to the police department to ask if they knew anything about the situation. The police department told him they did but the people who were living there had been given permission to be there by the people renting the property. Mayor Winkler then got the property owner's phone number and called to ask if he knew what was going on over there. The property owner said, "I found out in the last couple of days". Mayor Winkler said he spoke to him and asked him to have the police department call him and he would take care of it. Mr. Kutzhs said he knew the owner had been there in the spring and told a gentleman who had a leg injury could stay but his friends were not welcome.

Mr. Lohr said he is not fully informed on the situation and wants to speak with the Police Chief to get an understanding. He asked him to leave his contact information. Mr. Lohr said he will get some information back to him and to council.

Mayor Winkler closed the public forum and moved on to the Council Reports.

Council Reports:

Mr. Humphries

1. Would like to say due to the emergency activities our first responders go to, he would like to keep them in our thoughts and prayers. He knows there are life changing moments and that it weighs heavy on his heart that they see what they do daily.

Mr. Stivers

1. He would like to thank Mr. Kutzhs for coming in to address council with his concerns.

Mr. Kilpatrick

1. He said it is interesting because a neighbor asked him six months ago what he has done for them, since being elected. He said 2023 was a little different for council with so many changes and turnover. There was a lot of good. He thinks they have put a lot of solid people in pace to move forward in 2024. He thinks there were a lot of different topics, nothing major was accomplished, but did some smaller things. He said there was a firetruck and VAC truck

purchased which will help our team. He is excited for 2024 and some projects we have coming up and have a better plan.

Mr. Bicknell

1. Happy New Year to all of our citizens and council.
2. He would like to thank Mr. Lohr for the work he has done in the short time he has been there.
3. He would like to thank staff in their first full year, and he is excited to see their new ideas.
4. He is excited for the upcoming retreat. He said he has enjoyed the ones in the past and is excited to see all the new ideas.

Mrs. Kemper

1. Wants to wish everyone a Happy New Year.
2. She is excited about all the things happening this year in Carlisle. There are a lot of new things happening.
3. She wants to thank staff for the issues in the last couple of weeks. With the water pressure issue, she knows they were getting a lot of calls and getting information posted.
4. She also would like to thank the Service Department for getting all the holiday decorations down, because she knows it was a short week.
5. It is National Law Enforcement Day, and she wants to thank the officers in our community and those nationwide.
6. Community Update: The Carlisle Historical Society is closed right now. They are redoing the photos and things inside. They are trying to get more members. Their first meeting this year is February 15th at 6:30pm, and if anyone is interested in joining, they could use the help.

Mr. Faulkner

1. Nothing to report

Mayor's Report:

1. If anyone in the community would like to be a member of the Historical Society, the one-year membership fee is \$25, or \$250 for a lifetime membership. There will be applications here at Town Hall, if you are interested.
2. He wanted to wish everyone a Happy New Year.
3. Welcome to all the new staff, he is excited to get a full year in with everyone.

Mayor Winkler closed the Mayor's Report and moved on to the City Manager's Report.

Manager's Report:

1. He would like to mention the watermain break in Franklin. Since our system is connected, we lost a lot of pressure. He wanted to thank the community for being patient, and staff. Especially Melanie and Elayna who spent a lot of time that day with phone calls and posting on Facebook. Staff were even calling businesses to give updates because it was important to their operations. He also would like to thank the Service Department who did a lot of running around that day and make sure we got the updates.

With that the Mayor closed the City Manager's Report.

Committee Report:

None

Old Business:

None

New Business:

On the agenda is Reorganization of Council Committees and Citizen’s Boards and Commissions.

Mr. Kilpatrick made a motion to approve as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

The Reorganization of Council Committees and Citizen’s Boards and Commissions has been adopted.

Mr. Faulkner made a motion to appoint Mrs. Debbie Kemper as Deputy Mayor for 2024; seconded by Mr. Bicknell.

Roll Call:

Mr. Faulkner	yes
Mrs. Bicknell	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Kilpatrick	no
Mr. Stivers	yes
Mayor Winkler	yes

Mrs. Kemper has been appointed as Deputy Mayor for 2024.

Mayor Winkler closed New Business and moved on to First Readings of Ordinances and Resolutions.

First Reading of Ordinances and Resolutions:

RES. 1-24 - JOINING THE OHIO BENEFITS COOPERATIVE – (EMERGENCY)

Mayor Winkler asked Mr. Lohr if there was any further discussion.

Mr. Lohr said this is part of the process to join the Ohio Benefits Cooperative. This is so that we can take part of their health insurance. We are all set to join for February 1st. We had a tight timeline from when the board met to approve our membership to when we had this meeting, so it is an emergency. We need to have it approved as soon as possible so we can get staff on the insurance so we can start

seeing savings. Mr. Faulkner asked what the savings would be. Mr. Lohr said he is not sure of the number but can get a number.

Mayor Winkler asked for a motion to suspend the rule requiring three readings, have one reading by title only. Mr. Stivers made a motion, followed by Mrs. Kemper.

Roll Call:

Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

The motion for single reading has been approved.

A RESOLUTION DETERMINING TO JOIN THE OHIO BENEFITS COOPERATIVE AND ADOPTING THE BYLAWS THEREOF AND DECLARING AN EMERGENCY.

With no further discussion, Mayor Winkler asked for a motion to adopt. Mr. Bicknell made a motion, followed by Mr. Stivers.

Roll Call:

Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

Resolution 1-24 has been adopted.

ORD. 1-24 – AMENDING THE TAX CODE – (FIRST READING)

Mr. Lohr asked Mrs. Cooper to give the details of this ordinance.

Mrs. Cooper said that this regards tax chapter 881. Any time the state makes changes or adopts house bills that effect 718, we are required by law to update our ordinance. They have amended the age of exemption to 18 across the board, not just the states that had that exemption. They are addressing remote workers, adding language for reporting locations, exemption deadlines and fees the city can charge. Mr. Kilpatrick asked if this was all in their packets. Mrs. Cooper said it was. Mr. Faulkner asked the process if you have a minor who filed income tax, and would they need to file to get their refund back. Mrs. Cooper said they would because we are a mandatory filing city.

AN ORDINANCE TO AMENDING CHAPTER 881 INCOME TAX OF THE CARLISLE CODIFIED ORDINANCES.

The second reading of Ordinance 1-24 will be on January 23rd.

Second and Third Readings of Ordinances and Resolutions:

None

Mayor Winkler stated that is all they have on the agenda this evening and asked for a motion to adjourn. Mr. Kilpatrick made a motion to adjourn, seconded by Mr. Faulkner.

Roll Call:

Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:38 p.m.

Date: 1/23/24



Mayor

Attest: 

Clerk of Council

