
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
APRIL 25, 2023 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, April 25, 2023 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. Jason Faulkner	present
Mrs. Debbie Kemper	absent
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Acting City Manager Ryan Rushing
 Zoning Administrator Cathy Walton
 Clerk of Council Jennifer Harover

Mayor Winkler asked for a motion to excuse Mrs. Kemper as she has had a death in her family.

Mr. Stivers made a motion to excuse Mrs. Kemper from tonight's meeting, seconded by Mr. Faulkner.

Roll Call:

Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mrs. Kemper has been excused.

The work session meeting minutes of April 11, 2023 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Work session meeting minutes of April 11, 2023 were approved.

The regular meeting minutes of April 11, 2023 were presented to Council for review. Mr. Faulkner made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mayor Winkler	yes

Regular meeting minutes of April 11, 2023 were approved.

The special meeting minutes of Wednesday, April 12, 2023 were presented to Council for review. Mr. Kilpatrick made a motion to approve the minutes as presented, seconded by Mr. Faulkner.

Roll Call:

Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Faulkner	yes
Mayor Winkler	yes

The special meeting minutes of April 12, 2023 were approved.

The special meeting minutes of Saturday, April 15, 2023 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Humphries.

Roll Call:

Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Faulkner	yes
Mayor Winkler	yes

The special meeting minutes of April 15, 2023 were approved.

Public Forum:

Mrs. Dawna Fogarty with the Warren County Community Services, Inc. approached Council seeking designation as a Community Services Block Grant Eligible Entity in 2023. Her presentation defined how WCCS strengthens the community by providing services and connecting people to resources necessary for realizing their full potential. (Presentation is attached for reference) WCCS has been

assessing the needs specific to low-income households in the county for years without formal designation or receiving the Community Services Block Grant funds directly. Becoming a designated community action agency will not eliminate or change their range of services and will not cost municipalities or counties anything. This will allow a state network of 47 Ohio community action agencies as well as a national network of over 1,000 community action agencies. She asked for the city's endorsement by either signing a letter addressed to the Warren County Commissioner or by passing a formal resolution.

Mayor Winkler thanked Mrs. Fogarty for coming this evening. He appreciates the information and Council will discuss the endorsement.

With no other public comments, Mayor Winkler closed the public forum.

Council Report:

Mr. Bicknell commented that Carlisle Baseball Association's Opening Day will be this weekend. There will be a parade to kick-off the festivities. He encourages everyone to stop by the fields and watch a game or two. Parent volunteers have the fields and ballpark looking great this year. We are entering the highpoint of mowing season and he reminded residents to keep their clippings in their yards or to bag them up. Please do not blow debris into the roadways or sewers. This can cause safety issues with motorcycles and can cause dry wells to not drain properly.

Mr. Kilpatrick answered a few questions that he has received through social media regarding JEMS and the railroad underpass. JEMS is its own entity and has no connection to the City of Carlisle other than a member of Council having a seat on their board. They chose the property for their new facility and decided that the City of Carlisle would be the perfect location for them. We are a city with two railroad crossings and there is not much that the city can control when it comes to their operation. Residents have concerns about the railroad underpass flooding when it rains. Our Service Department recently received a vac truck that will allow them to clean-out the drywell that services the underpass. This should minimize future flooding but even through hard rains, quick disbursement of water may still be an issue.

Mr. Faulkner is concerned about recent "glitches" with the crossing arms at the CSX railroad track. The gates seem to cycle through a closing/opening soon after a train has cleared. He is assuming that it is a malfunction with that gate and asked that Mr. Rushing try calling the railroad before his last day on Friday. He also stated that he happy to support the Warren County Community Services, Inc.

Mr. Stivers thanked Mrs. Fogarty for her presentation this evening. Speaking about the CBA Opening Day, he knows that they are still looking for volunteers to help with the concession stand. If anyone would be interested in helping out, he is sure they would appreciate it. Jimmy Sandlin, a Carlisle graduate and professional fighter, recently had a fight in Canada which he won.

Mr. Humphries stated that he and Mrs. Kemper attended the Warren County Municipal League meeting this past Wednesday. The speaker focused on tourism and the Sports Complex across from ARMCO Park. It was a wonderful evening of networking. Once he receives the pdf version of the presentation, he will have the clerk forward the information. He continues to hear about the level of service that our community receives from our police officers. He would like to expand that they are much more than

traffic cops, they are the first emergency personnel on scene and perform life-saving duties such as tourniquets, CPR and, in some cases, extinguishing small fires. They all wear multiple hats throughout their service and he thanked them all for their assistance in our community.

Mr. Kilpatrick stated that his family had an officer at their home this afternoon as they had a fox on the premises. It was coming up within 15-20 feet of people and he called dispatch. The officer was there within 3-4 minutes and he thanked them for their rapid response.

Mayor's Report:

Mayor Winkler commented that he does not believe that residents understand just how many hats our police officers wear. He has always been an advocate for our officers and he thanks them for all of the things that they do within our community.

Manager's Report:

Mr. Rushing stated that this will be a busy weekend in Carlisle. The CBA is having their Opening Day parade and the Lions Club will be holding their Big T sale. Obviously, both of these events will be happening in the same vicinity. He asked that everyone be patient and courteous as there will be traffic and congestion in this area. He congratulated our newest, full-time service worker, Ben Myers. He has recently completed his six-month probationary period with the City. He is a homegrown resident and graduated from Carlisle High School. He has been a phenomenal employee for us and has proven to be a worthy member of full-time status within our service department. As this is his last Council meeting, Mr. Rushing thanked Council for working with him throughout these past years. The last six years have been very memorable, not only in his professional life but also his personal life. He has been able to work with some very fine people and individuals that he now considers friends. He will certainly miss these individuals as he takes on this new venture. He has made great strides during his service in the finance department. There will always be more work to be done and he is confident that whoever is sitting in these chairs will do that work to their fullest extent. We are all public servants at the end of the day, the public expects us to serve them. He believes that in his time here he has done just that for all their stakeholders. He thanked Council for the opportunity to serve with them.

Councilmembers wished Mr. Rushing the best in his future endeavors.

Mayor Winkler stated that he not only sees Mr. Rushing as a colleague but also as a friend. He will miss having him here in Carlisle but he knows where his new office is and may stop in one day.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

ORD. 11-23 AN ORDINANCE APPROVING A TEXT AMENDMENT TO SECTION 1274.33 TO THE CARLISLE CODIFIED ORDINANCES REMOVING ALL REFERENCES TO CHICKENS. (1ST Reading)

Mrs. Walton reminded Council that during the discussions and approval for allowing chickens, there was a contradiction within the Zoning Code that needed to be corrected. It required a minimum of three acres in reference to chickens which was removed in the new legislation. Any time there is a change to the Zoning Code, it is required to begin with Planning Commission. The Planning Commission did hear this issue on April 13, 2023 and voted unanimously to bring this to Council. This is simple language change to exclude chickens. This change will all references of chickens only in Section 618.19 which was approved at Council's last meeting.

With no further discussion, this legislation will be on for a second reading at Council's meeting on May 9, 2023.

ORD. 12-23 AN ORDINANCE APPROVING A TEXT AMENDMENT ADDING SECTION 1274.35 TO THE CARLISLE CODIFIED ORDINANCES PROHIBITING ALL MEDICAL MARIJUANA USES. (1ST Reading)

Mrs. Walton explained that through discussions of changing this ordinance, Council was informed that there was a moratorium in place in 2017 for all medical marijuana uses. This moratorium had been extended three individual times. At Council's March work session, staff presented the issues of where any of those uses could be located within the community. Because it is limited, the majority of Council decided to initiate the text amendment to prohibit all medical marijuana uses. As it is part of the Zoning Code, it must be heard before Planning Commission. Planning Commission did hear this issue on April 13, 2023 and voted unanimously to bring this to Council with recommendation to approve.

With no further discussion, this legislation will be on for a second reading at Council's meeting on May 9, 2023.

Second and Third Readings of Ordinances and Resolutions:

RES. 8-23 A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR THE LIGHTING OF THE STREETS, LEANES AND OTHER PUBLIC WAYS IN THE CITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2022 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID CITY (2nd Reading).

With no further discussion, this legislation will be on for a third and final reading at Council's meeting on May 9, 2023.

Mayor Winkler stated that this concluded the business items on their agenda. Council will have an Executive Session to discuss ORC 121.22(G)(1): the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. There may be possible action to follow.

Mr. Kilpatrick made a motion to enter into Executive Session, seconded by Mr. Bicknell.

Roll Call:

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Faulkner	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:40 pm.

Mr. Kilpatrick made a motion to return to the Special Meeting, seconded by Mr. Faulkner.

Roll Call:

Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council returned to the Special Meeting at 8:33 pm.

Mr. Bicknell made a motion to have Mrs. Colley as the interim City Manager effective the end of business on April 28th, until such time that a permanent City Manager has been appointed, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mayor Winkler	yes

Mrs. Charlotte Colley has been appointed interim City Manager effect end of business on April 28th.

Mr. Bicknell directed Mrs. Colley to begin putting together an RFP for Finance Director as well as a Service Director. They would like to start the process so that they are ready to move forward as soon as there is a City Manager in place. This would also allow Mrs. Colley to be a liaison for them. Getting an RFP out there would allow tangible resumes to be reviewed quickly. They do not want to move past having resumes until a City Manager is in position.

Mrs. Colley requested that she have time to meet with Department Heads and pick their brains about the current job descriptions and any possible changes they would see fit. If there is anything that Dana McDaniel is willing to help with through these processes, she will also discuss it with him. She would recommend not sending out a call for resumes as this may put them in a place of holding them with no action which could cause frustration with applicants. She feels that she should focus on getting all of the "behind the scenes" information cleaned up and ready to go so that they can then advertise the positions as soon as the City Manager is ready. She believes it is necessary to have the new City Manager offer their input before anything is done officially.

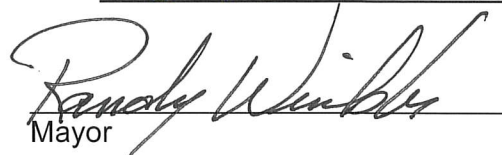
With no further discussion, Mr. Bicknell made a motion to adjourn, seconded by Mr. Kilpatrick.

Roll Call:

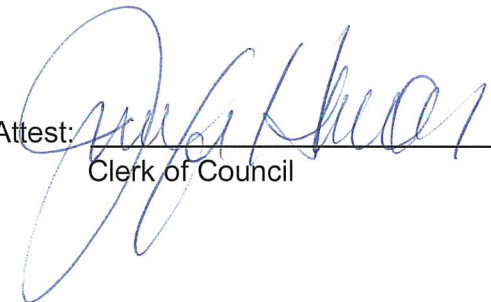
Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 8:40 p.m.

Date: 5-9-23



Mayor

Attest: 

Clerk of Council



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

December 6, 2022

City of Carlisle
760 Central Avenue
Carlisle, OH 45005

Dear Mayor Winkler:

We write to endorse Warren County Community Services, Inc. (WCCS) as they seek the federal designation to be Warren County's Community Action Agency (CCA). We fully support the efforts of WCCS to continue addressing the needs of our community members living with low-to-moderate incomes as well as local businesses and corporations, as they have now done in Warren County for over 56 years.

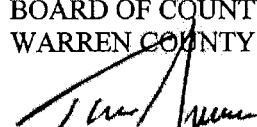
WCCS has proven success in identifying the needs of thousands of families and providing programming in areas of affordable housing; workforce development; emergency assistance – water, energy, and rental; adult literacy; early childhood education; affordable, high-quality childcare; meaningful volunteerism; and transportation, nutrition, social, and health support services for our aging population so they can live independently as long as possible. In total, they found solutions for and provided education to nearly 9,000 county residents in 2021.

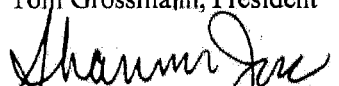
Further, as WCCS begins receiving these federal funds directly, we know they will leverage those dollars to bring in additional financial support to our area. This, along with conducting a required comprehensive community needs assessment every three years, will ensure WCCS provides the most relevant and appropriate programs for our county on an on-going basis.

We look forward to their continued success and to fortifying our longtime partnership with them. We know that together we can aid in elevating Warren County by helping hard-working residents move out of poverty and into greater self-reliance, and we encourage your municipality to follow suit. Each individual or family WCCS helps to bolster financial capacity for serves to make our county's economy even stronger.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO


Tom Grossmann, President


Shannon Jones, Vice President


David G. Young

**A Resolution Endorsing Warren County Community Services, Inc. (WCCS) to
Receive Federal Designation
as Warren County's Community Action Agency**

Whereas Community Action Agencies were established as part of President Johnson's War on Poverty and are locally controlled agencies designed to meet local needs.

Whereas each county must be served by a Community Action Agency and the Community Action Commission of Warren County (now WCCS, Inc.) became a delegate agency of SCOPE (now Miami Valley Community Action Partnership) in 1975;

Whereas 14,548 Warren County citizens live in poverty, including 5,819 Warren County children;

Whereas WCCS, Inc. has provided services to Warren County since 1966 and in that time has assisted thousands of families in poverty, putting them on a path towards self-sufficiency;

Whereas WCCS, Inc. provides programming and services in the following areas: early childhood education, affordable, high-quality childcare, aging and elderly housing, nutrition, socialization, and care coordination, energy, rental, and emergency assistance, high school workforce development, transportation, adult literacy, and meaningful volunteerism;

Whereas WCCS, Inc. finds solutions and support for nearly 9,000 individuals and families a year;

Whereas federal Community Services Block Grant dollars for Warren County have been passed through Miami Valley Community Action Partnership to WCCS, Inc. for 48 years, causing WCCS, Inc. to lose significant administrative support to fulfill our mission;

Whereas WCCS, Inc. has the staff, expertise, and resources needed to serve Warren County and our partner agencies without interruption;

THESE REASONS AND MANY MORE, BE IT *RESOLVED* BY

_____ IN WARREN COUNTY, OHIO:

That _____ unanimously supports WCCS, Inc. in

receiving the designation as the Community Action Agency for Warren County

on the _____ day of _____, 2023.